

May 25, 2005

Employment

State: The official listing of staff and management vacancies is posted on www.calpoly.jobs.org. To apply, go online and complete the application form. Applicants needing assistance may contact Human Resources at ext. 6-2236.

#100569-Payroll Technician II-end date extended, Administration & Finance-Fiscal Services, \$2,696-\$4,044/month. Closes June 3.

#100587-Lead Custodian, open to internal and external candidates. Two positions available, Administration & Finance-Facility Services, \$2,216-\$3,324/month. Closes June 1.

#100597-Administrative Support Assistant I, Student Affairs-Health Services, \$1,895-\$2,843/month. Closes June 3.

#100598-Administrative Support Assistant, on-call pool, Student Affairs-Health Services. Three positions available. Temporary on-call through June 30. \$10.93-\$16.40/hour. Closes June 3.

#100603-Class Scheduling Coordinator (Administrative Analyst/Specialist-Exempt I), Internal Recruitment Academic Affairs-University Scheduling, \$3,490-\$5,235/month. Closes June 3.

#100611-Administrative Assistant for Upward Bound (Administrative Support Assistant II), Student Affairs-Student Academic Services, \$2,273-\$3,409/month. Closes June 3.

#100614-Director, Disability Resource Center (Administrator III), Student Affairs-Disability Resource Center. Salary commensurate with experience of selected candidate. Open until filled. Application review begins June 20.

Don't forget summer school classes

A full complement of classes is available for new and continuing students. Those interested may enroll for up to 8 units as a part-time student. Five-week and 10-week sessions will be available beginning **June 20**. The first five-week session is from **June 20-July 22**. The second five-week session is from **July 25-Aug. 26**. The 10-week session is from **June 20-Aug. 26**. For more information visit

<http://www.academics.calpoly.edu/academicprograms/Summer/index.htm>.

Please remind students that there will be full summer offerings this year.

Dependant fee waiver forms due soon to HR

Eligible employees who are participating in the employee dependent fee waiver program must re-certify transfer of their benefit entitlement to their spouse, dependent child, or registered domestic partner (if allowed) for the upcoming 2005-2006 academic year. A signed dependent fee waiver designation form (HR 133C) must be submitted by **July 1**. The form, guidelines and procedures are available on the Human Resources Web site at <http://www.afd.calpoly.edu/hr/forms/index.html#feewaiver>. For more information, call Darcy Adams at ext. 6-2472.

2004-05 work study program ends June 11

Saturday, **June 11**, is the last day students may work through the Federal Work-Study Program for 2004-05. During finals week, work-study students may work up to 20 hours. Work-study payroll must be submitted prior to the June payroll deadline. Any late payroll submissions will be processed through regular student pay since late work-study pay cannot be authorized. The 2005-06 Federal Work-Study program will resume Sept. 11.

Open forum for ITS/CIO candidates

Candidates for the position of vice provost for information technology services/chief information officer have been invited to campus for interviews. Open forums have been scheduled to give the campus community the opportunity to meet the candidates and hear short presentations. Students, faculty and staff are encouraged to attend the open forums and meet the candidates. All open forums will be held on campus in Kennedy Library, Room 511. Following is the open forum schedule:

Anne Agee, George Mason University, **May 31, 4:10-5 p.m.**

Timothy Kearns, Cal Poly, **June 2, 4:10-5 p.m.**

James Lowe, University of Wisconsin-Eau Claire, **June 6, 4:10-5 p.m.**

David Todd, University of San Diego, **June 8, 4:10-5 p.m.**

Fourth CENG dean finalist on campus Thursday

Vistasp Karbhari, UC San Diego, will speak at an open forum Thursday, **May 26, from 10:10-11:30 a.m.** in Kennedy Library, Room 511. Open forums provide the campus community an opportunity to meet candidates and hear a short presentation. Students, faculty and staff are encouraged to attend. Karbhari is the final of four candidates vying for the position of dean of the College of Engineering. Other candidates include Unny Menon, Cal Poly; Mohammed Noori, North Carolina State University; and Dan Walsh, Cal Poly. For complete information about all of the candidates visit <http://academic-personnel.calpoly.edu/announce/CENGDEAN.html>.

Employment

Faculty: Candidates are asked to visit our online employment Web site at www.calpolyjobs.org to complete an application and apply for any of the positions shown below. Please submit all requested application materials as attachments to your online application, unless otherwise specified in the ad.

#100608-Part-Time Lecturer Pool, Department of Graduate Studies in Education, College of Education, ext. 6-7190. Closes June 20.

#100609-Part-Time Lecturer Pool, Teacher Education Division, College of Education, ext. 6-5144. Closes June 20.

#100612-Full-Time Tenure-Track Position, Accounting Area, Orfalea College of Business, ext. 6-1384. Application review begins Sept. 30.

Foundation: Cal Poly Foundation is a separate corporation operating in concert with the university to provide a diverse range of services and resources to students, faculty and staff. For an application, visit Human Resources in the Foundation Administration Building, check the Web site at www.cpfoundation.org, or call ext. 6-7107.

Administrative Assistant-Customer Service, Campus Dining, \$14.11-\$20.48/hour. Application review begins June 3.

Job vacancies outside Cal Poly: The Cal Poly State Human Resources department (Administration Building, Room 110) maintains a binder of CSU, non-state and out-of-state job announcements. The binder is continually updated and available to anyone who wishes to peruse it.

Cal Poly Report is published every Wednesday. E-mail submissions to polynews@calpoly.edu by 4 p.m. on the Friday before publication.

IP&A welcomes new staff

The Office of Institutional Planning and Analysis has appointed two new research technicians to assist with faculty and student reporting and analysis. Patty Van Belleghem has moved to IP&A from University Scheduling and Terri Pippin is joining IP&A from the Sonoma County Department of Health Services. To contact IP&A call ext. 6-2204.

Women's Studies names scholarship recipient

The Women's Studies Program recently named computer engineering student Jennifer Overgaag the winner of the Vicki and Darell Farrer scholarship. The scholarship is awarded to a College of Engineering major or a chemistry, physics or statistics major in the College of Science and Mathematics who has demonstrated a commitment to women's equality issues by serving as a leader in organizations that have the primary purpose of promoting women's rights politically, economically and socially. For additional information about the Women's Studies Program or the Farrer scholarship, visit <http://www.calpoly.edu/~womst/index.htm>.

Cal Poly students selling gourmet natural beef

Students are offering a gourmet treat: all natural grass-fed and grain-fed beef. The Swanton Pacific Ranch Natural Beef Project and Cal Poly Meats are selling grass- and grain-fed beef. For \$165 (\$5.50 per pound), buyers will receive a 30-lb., pre-packaged box of all-natural beef cuts. The boxed assortments include a variety of high-value cuts as well as ground beef in bulk, ground beef patties, and roasts. Buyers may pick up their boxed assortment from **June 2-4**. Participating students are currently taking beef orders. Supplies are limited. Orders can be placed by calling ext. 6-2114. Find out more about the Swanton Pacific Ranch Natural Beef Project on-line at <http://www.spranch.org/naturalbeef/>.

In memoriam

On May 8, Gene Smith, former chair and founder of the History Department, passed away. Hew worked at Cal Poly from 1946 to 1974. A memorial service will be held Saturday, **July 30, at 3 p.m.** at United Methodist Church in San Luis Obispo.

PolyCard campus re-card initiative-spring 2005

Effective **June 1** a newly designed PolyCard will be available to all new students, staff and faculty. The new card no longer has an embedded Social Security number. To comply with California legislation (SB25 and AB3016) and CSU Chancellor's Office directive (HR-2005-07), Cal Poly will no longer use PolyCards with a magnetically encoded Social Security number after **June 30**. New PolyCards will be available for pickup **June 1-10**, Monday-Friday, from 8 a.m.-4 p.m. in the Lighthouse Atrium (Bldg. 19). Thereafter cards may be picked up from 7:30 a.m. to 7:30 p.m. at the Lighthouse Atrium. Faculty, staff, emeritus and all non-graduating students are asked to bring their current PolyCard as a form of identification at time of pickup. Beginning **June 13**, only the new PolyCard will work with supported campus services. For detailed information, visit <http://polycard.calpoly.edu>. Please note that any PolyCard with a printed or embedded Social Security number that remains in the possession of the specified user after **June 13** should be destroyed. Individual card carriers assume all liability for not doing so.