I. Minutes: None.

II. Communications and Announcements: None.

III. Reports:
A. Academic Senate Chair: (Hannings) A Social Hour, sponsored by the College of Agriculture, will be held on Thursday, December 2 at Vista Grande from 4-6pm. The University Committee on Committees has decided to set up a committee titled Committee on University Citizenship (CUCIT). Harvey Greenwald will be the chair’s designee to the committee. An additional faculty representative needs to be appointed by December 6, 2004. The charge of this committee is to explore issues and make policy recommendations related to the preservation and ongoing development of vital, effective tradition of university citizenship.

B. President’s Office: (Howard-Greene) CSU Trustees met earlier in the month where one of the documents presented to them was an extensive report of direct and indirect impacts of the CSU on the state of California. The intent of the reports is to get it out to as many constituencies of the university as possible and engage a number of them in a more active role in advocating for the university as a critical institution in the state. The report is available in various forms online. Various administrative searches are currently underway including a search for a Provost position to be filled by fall of 2005, Dean for the College of Liberal Arts and the College of Engineering, as well as search for an Athletics Director.

C. Provost’s Office: (Dalton) Efforts to restore summer are moving ahead. A tentative course list will be posted by the end of the week. More information is available on the Academic Programs website.

D. Statewide Senators: None.

E. CFA Campus President: None.

F. ASI Representatives: (Mednick) the results of the survey which included over 4,400 respondents indicate that 98% of students believe that improvements of the ASI facilities will enhance the quality of life at Cal Poly and 66% expressed willingness to pay an additional fee to fund the following projects: renovation of the UU, expansion of the Rec. Center, and construction of a new large student facility. The next step is a resolution to the Board of Directors in support of the UU fee referendum which will be voted on tomorrow. Next Monday ASI members are meeting with the ASI president to work on a resolution for textbook pricing which will send to the ASI Board of Directors and then the Academic Senate.

G. Other: None.
IV. Consent Agenda: is agreed to with the exception of Landscape Architecture Department proposal.

V. Business Item(s):

A. **Resolution on Establishment of an Institute for Policy Research:** Valenty, Political Science Department. Second reading. This resolution requests that the Academic Senate endorse the proposal to establish the Institute for Policy Research, which will promote excellence in policy research design and implementation. M/S/P to approve the resolution (unanimously).

VI. Discussion Item(s):

A. **New Registration Procedures:** Ikeda, from Academic Affairs. Registration process is going smoothly. At this time the average course load is 13.3 units, there are 866 waitlists, 6,600 students on these lists, 1,100 students have automatically been enrolled into classes off the wait lists.

B. **Academic Freedom:** Foroohar, Academic Senator. Statewide Academic Senate is discussing two resolutions on Academic Freedom. The Statewide Faculty Affairs Committee is working on revising these resolutions before the second reading so campus input is requested. Resolution AS-2675-04/FA “Reaffirmation of Academic Freedom” reaffirms the intent of a resolution passed last year with the addition of the process for hiring new faculty. Resolution AS-2676-04/AA “Academic Freedom for Students” Please send all suggestions to Manzar Foroohar.

VII. Meeting adjourned at 4:37 pm.

Submitted by,

Gladys Gregory,
Academic Senate