CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE

Tuesday, January 4, 2005
UU220, 3:10 to 5:00pm

I. Minutes:
Approval of the Academic Senate Executive Committee meeting minutes of November 2, 2004 (pp. 2-3).

II. Communication(s) and Announcement(s):
Nominations for Wang Family Excellence Award (pp. 4-11).

III. Reports:
- A. Academic Senate Chair:
- B. President's Office:
- C. Provost's Office:
- D. Statewide Senators:
- E. CFA Campus President:
- F. ASI Representatives:
- G. Other:

IV. Consent Agenda:
Curriculum proposals: Elrod, chair of the Curriculum Committee.

V. Business Item(s):
- A. Academic Senate/universitywide committee vacancies 2004-2006: (p. 12).
- B. Resolution on Accessibility to IT Resources: HanleylBailey (pp. 13-14).

VI. Discussion Item(s):

VII. Adjournment:

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate Executive Committee
Tuesday, November 2, 2004
VU220, 3:00-5:00 p.m.

Preparatory: The meeting was opened at 3:13 p.m.

I. Minutes: The minutes for the Executive Committee meeting of October 12, 2004 were approved.

II. Communication(s) and Announcement(s): None.

III. Reports:

A. Academic Senate Chair: (Hannings) The election for the Provost search committee was completed Friday and the winners are: College of Agriculture - James Vilkitis (NRM), Orfalea College of Business – Phillip Fanchon (Economics), College of Engineering - Len Myers (Computer Engineering), College of Liberal Arts - Doug Keesey (English), College of Science and Mathematics - Susan Elrod (Biological Sciences), College of Education - David Duran (Education), and PCS - Barbara Andre (IEP). President Baker has an additional four nominees.

B. President's Office: (Howard-Greene) The Campus Administrative Policies ad hoc committee is helping with re review process. The new policies as they come on line, as well as retired CAM policies are available on the web and periodic articles are published on the Cal Poly report in order to keep the campus up-to-date.

C. Provost Office: (Detweiler) Enrollment is 175 FTES short of target which means that an additional 450 community college transfer students must be enrolled at mid-year. At this point Cal Poly has attracted 250 prospects, but being so late in the year, if we fall short and have to have a payback to the system, it won't affect anyone's current-year budget. For the 2005-2006 budget we continue to operate from the prospective of the Governor's compact. The trustees recently passed a budget based on the compact including an increase in student fees of 8% for undergraduate and 10% for post-baccalaureate students. We are taking the Governor's word that we will receive funds for 2.5% enrollment gross increase, 3% operating budget increase, primarily going to compensation, and the impact of the 8% student fees, which is an additional 2% at Cal Poly. The Athletics Director search committee expects to bring finalist before the end of the calendar year, the search for a College of Liberal Arts Dean is currently underway, and the Provost search committee is still awaiting final administrative appointments by President Baker.

D. Statewide Senators: None.

E. CFA Campus President: (Foroohar) the budget was passed by Board of Trustees (15-3) CFA is against the budget for two reasons. First, the compact will delay achieving budget level equal to those from a couple years ago and secondly the budget provides 3.5% for compensation pool, which includes faculty, staff, and administration. Faculty has not received a raise in the last couple of years and real salaries have been sliding because of inflation, therefore compensations should be much higher than 3.5%. On campus level, there has been a lot of complains about the new registration process, especially faculty worried about the extra time needed to learn the system, which adds to their workload.

F. ASI Representative: (Cowan) ASI Facilities Survey ended with 4,422 responses, which is about 25% of the students. The final reporting date will be November 18. (Mednick) The Student Community Liaison Committee has endorsed the concept of a citywide safety enhancement zone for Mardi Grass.

G. Other: Sue Elrod, Curriculum Committee Chair. Proposals from the College of Liberal Arts have been read and discussed and are considered completed. College of Liberal Arts and College or Architecture and Environmental Design will be ready for the next Academic Senate meeting.

IV. Consent Agenda: None.

V. Business Items:

A. Academic Senate/universitywide committee vacancies 2004-2006: The following appointments were made:

COLLEGE OF BUSINESS	
Curriculum Committee	James Sena, IT
COLLEGE OF SCIENCE AND MATH	
Sustainability Committee	Harvey Greenwald, Mathematics
Deans Admission Advisory Committee	Tim Dugan, Theater and Dance
Sustainability Advisory Committee	Paul Wack, C&R Planning
University Union Advisory Board	Del Dingus, E&S Science

B. Appointment of internal reviewer for Theatre Program review: *M/S/P* to appoint Laura Joines-Novotny from Architecture as an internal reviewer for the Theatre Program.

C. Appointment of Part time Employees representative to the Academic Senate: *M/S/P* to appoint James Valdez as the part time representative to the Academic Senate.

D. Resolution on Equitable Scholarly Publishing Practices: Hannings, Academic Senate Chair. This resolution request that faculty members consider their relationships with Elsevier and other large scale publishers in regard to the continuous increase in subscription charges. It was decided to send this resolution to the Academic Senate Library for their review of content and for advice on the recommended position Cal Poly should take on this matter.

E. Resolution on Support of Affordable Textbooks: Hannings, Academic Senate Chair. This resolution supports the CSU in requesting that college textbook publishers keep the cost of producing textbooks low, faculty members informed of options and their cost, and that a copy of the resolution be forward to the Association of American Publishers, Chancellor Reed, and the California Student Public Interest Research Group (CALPRlG). *M/S/P* to agendiza the resolution with the substitute third resolve clause:

RESOLVED: that Cal Poly faculty encourage students to retain their textbooks after finishing courses in order to build a library that will serve for reference purposes and as a source of pleasure in future years, which in turn will stem the flow of used books so that publishers will not have to publish revised editions so frequently and will be able to lower new book prices while still earning a good return on investment.

F. Approval of 200617 Calendar Proposal: Schaffner, Instruction Committee Chair. The Instruction Committee unanimously chose proposal #4 due to the fact that it provides a longer break between summer and fall 06 as well as between spring and summer 07. These longer breaks ease the burden on housing staff and record staff. M/SIP to recommend calendar proposal #4 with the statement that the Academic Senate Executive Committee will like to see either the observance of Presidents Holiday moved to a Friday or hold Monday classes on the Tuesday following Presidents Holiday.

G. Resolution on Establishment of an Institute for Policy Research: Valenty, Political Science Department. This resolution requests that the Academic Senate endorse the proposal to establish the Institute for Policy Research, which will promote excellence in policyresearch design and implementation. *M/S/P* to agendize the resolution.

H. Resolution Re-nominating Professor Kathleen E. Kaiser as CSU Faculty Trustee: Executive Committee. This resolution re-nominates Professor Kathleen E. Kaiser for the position of CSU Faculty Trustee. *M/S/P* to approve resolution and forward to the Statewide Academic Senate.

VI. Discussion Item (s): None.

VII. Adjournment: meeting was adjourned at 5:00 p.m.

Submitted by,

Gladys Gregory
Academic Senate

State of California
Memorandum

CAL POLY

To: Deans Wehner, Jones, Christy, Lee, Halisky, Bailey, Konopak, Opava
David Hannings, Chair, Academic Senate
Michael Geringer, Chair, Academic Senate
Faculty Awards Committee
Orfalea College of Business

Date: October 11, 2004

RECEIVED
OCT 11 2004
ACADEMIC SENATE

From: Robert C. Detweiler
Interim Provost and Vice President
for Academic Affairs

Copies: Warren J. Baker
David Conn
Gladys Gregory

Subject: Nominations for Wang Family Excellence Award

Enclosed is an announcement of the above award from William Dennody, CSU Chief of Staff. I would appreciate your giving special consideration to the nomination of faculty for this prestigious award within the specified eligible academic discipline areas. Please note that the President may nominate for consideration one probationary or tenured faculty member from each of these disciplines. I will also call your attention to the criteria in the second paragraph of Mr. Dennody's memo which states, ".....a Wang nominee should be regarded as a 'super star' on their campus; the committee is looking for individuals who are making multi-faceted contributions to the learning community. For example, involving students in their research, arranging and supervising student internships, involving students in community service, recruiting students, and publishing; and, successful nominees should go well beyond what is expected for their job responsibilities and perfonnance." In addition, faculty nominees ".....must have participated successfully in a campus peer-academic administrative review process such as the reappointment, tenure, and promotion or faculty merit award of teaching, scholarly and creative grant processes, and the like."

Compilation of the nomination materials and candidates' C.V.'s will be the responsibility of your respective colleges/unit (or Academic Senate). Nominations are due in the Chancellor's Office no later than February 22, 2005, so please have material sent to my office by Monday, February 14,2005 to allow ample time for submission to the Chancellor's Office.

If more than one faculty member from a designated discipline is nominated, the President and Provost will confer with the appropriate dean(s) prior to making the campus selection and submission of nomination materials to the Chancellor's Office.

If you have any questions, please do not hesitate to contact my Executive Assistant, Bonnie Long, at ext. 62187.

Enclosure

j

THE CALIFORNIA STATE UNIVERSITY

BAKERSFIELD • CHANNEL ISLANDS • CHICO • DOMINGUEZ HILLS • FRESNO • FULLERTON • HAYWARD • HUMBOLDT
LONG BEACH • LOS ANGELES • MARITIME ACADEMY • MONTEREY BAY • NORTHRIDGE • POMONA • SACRAMENTO
SAN BERNARDINO • SAN OtEGO • SAN FRANCISCO • SAN JOSE • SAN LUIS OBISPO • SAN MARCOS • SONOMA • STANISLAUS

WILLIAM J. DERMODY
CHIEF OF STAFF

RECEIVED
OCT 05 2004
PROVOST AND VI
FOR ACADEMFcEAPFRFFSIDENT
AIRS

DATE: October 1,2004 Respond by: February 22, 2005

MEMORANDUM

TO: CSU Presidents

FROM: William J. Dermody William Dermody
Chief of Staff

SUBJECT: Wang Family Excellence Award

Purpose of the Award

At the November 10-11, 1998 Board of Trustees meeting, Trustee Stanley T. Wang and Chancellor Charles B. Reed announced the establishment of the Wang Family Excellence Award. The purpose of this award is to recognize and celebrate those CSU faculty members who, through extraordinary commitment and dedication, have distinguished themselves by exemplary contributions and achievements in their academic disciplines, and are having a discernable effect on students. Similarly, an administrator will also be recognized for extraordinary accomplishments in appropriate areas of his or her university assignment.

Past selection committees asked me to convey the following comments in this call for nominations:

- A Wang nominee should be regarded as a "super star" on the campus.
- Nominees should be making multi-faceted contributions to the learning community, such as involving students in their research, arranging and supervising student internships, involving students in community service, recruiting students, and publishing.
- Successful nominees should go well beyond what is expected for their job responsibilities and performance.

Trustee Wang's pledge of a $1,000,000 gift to the California State University will be awarded in the amount of $lOO,OOO each year for ten years. Each year, four faculty members and one administrator will be honored and each honoree will receive $20,000. This gift has been accepted and is being administered through the CSU Foundation.

401 Golden Shore, Long Beach, California 90802-4210 • Phone (562) 951-4740 • Fax (562) 951- 4986 • wdermody@calstate.edu

Selection Committee

The Wang Family Excellence Award Selection Committee will be appointed by Chancellor Reed in consultation with Trustee Wang. Members of the committee will include: (1) two members of the Board of the Trustees, (2) Executive Vice Chancellor and Chief Academic Officer, (3) Vice Chancellor, Human Resources, (4) Chair of the CSU Systemwide Academic Senate, and (5) a CSU tenured faculty member previously recognized by the Board of Trustees for outstanding accomplishments. On a periodic basis, Trustee-emeritus Wang may serve as an advisor to the committee.

Nomination Process

Annually, each campus president may nominate for consideration by the Wang Award Committee one probationary or tenured faculty member from each of the following academic discipline groupings as delineated in Attachment A:

(a) Visual and Performing Arts and Letters;
(b) Natural Sciences, Mathematical and Computer Sciences, and Engineering;
(c) Social and Behavioral Sciences, and Public Services; and
(d) Education, and Professional and Applied Sciences Fields.

Faculty members nominated for the award must have participated successfully in a campus peer-academic administrative review process such as the retention, tenure, and promotion process, faculty merit award for teaching, scholarly and creative grant processes, and the like. These reviews must have occurred no earlier than the 2002-2003 academic year. Although a CSU president may elect not to nominate four faculty members, no more than one faculty member from each of the disciplines cited above may be nominated. Attached is a sheet with the disciplines subsumed under each of the four major headings. (N.B. These four categories may not match a campus's academic organization. Only one nomination per campus may be made under each of the four major Wang discipline categories.)

The CSU president may also nominate one administrator/manager who currently serves in the management personnel plan as an Administrator III or IV on a campus. To be eligible, the administrator/manager's record of performance, activities, and accomplishments cited must occur after January 1, 2003. Only one administrator may be nominated per campus.

It is expected that each nomination will be forwarded along with the cover sheet (Attachment B) and a separate cover letter from the university president; the president's letter should not exceed two (2) pages. Because of the way the committee reads the nominee file, please do not bind the campus' submissions together as a bundle. A current resume or curriculum vitae must accompany each nomination. Additional documentation is limited to five (5) single spaced, single-sided pages. Submissions for each faculty nominee should include feedback or evidence of impact on students; to this end, quotes from students would be appropriate.

Criteria

- Awards will be made to those who have made truly remarkable contributions to the advancement of their respective universities and/or the CSU system.

- Nominees should have a demonstrated record of unusually meritorious achievements documented by evidence of superior accomplishments and contributions to the discipline or achievements in an assignment.

- The activities must advance the mission of the university, bring benefit and credit to the CSU, and contribute to the enhancement of the CSU's excellence in teaching, learning, research, scholarly pursuits, student support and community contributions.

Previous Wang Family Excellence Award recipients are not eligible for a subsequent nomination.

Submission of Nominations **and Announcement of Awards**

Nominations with supporting documentation should be forwarded to the Chief of Staff no later than February 22,2005. Please forward eight (8) complete sets of the documentation for each nomination. Consideration and selections will take place during spring, 2005, with presentation of the annual awards at the May 10,2005, meeting of the Board of Trustees.

Questions regarding this award program, particularly the nominating process, should be addressed to me at (562) 951-4740 or wdermody@calstate.edu .

Attachments A & B

cc: Trustee Murray L. Galinson
Chancellor Charles B. Reed
Executive Vice Chancellor David S. Spence
Vice Chancellor Jackie R. McClain
Provosts Vice Presidents for Academic Affairs

Attachment A

Academic Discipline Grouping for Wang Award

Visual and Performing Arts and Letters
Art, Music, Theatre Arts, Dance
Foreign Languages
English, Comparative Literature
Classics
Humanities
Linguistics, Speech Communication
Philosophy, Religious Studies

Natural Sciences, Mathematical and Computer Sciences and Engineering
Biology, Biochemistry, Ecology, Microbiology, Genetics, Toxicology
Chemistry, Physics, Astronomy, Geology, Earth Science, Meteorology, Oceanography
Mathematics, Statistics
Computer Science, Information Systems
all forms of Engineering
Environmental Science

Social and Behavioral Sciences and Public Service
Psychology, Human Development
Public Administration, Recreation Administration
Social Work, Gerontology
Deaf Studies
Criminal Justice!Criminology
Fire Protection Administration
Anthropology, Archeology
Economics
History
Geography
Political Science, International Relations
Sociology

Ethnic Studies (including Asian American Studies, African American Studies, Native American Studies, Mexican-American/Chicano/ Latino Studies)
Urban Studies
Labor Studies
Cultural Resources Management
Area Studies (including American Studies, Asian Studies, European Studies, etc.), Women's Studies

Education and Professional and Applied Sciences
Professional Preparation of Teachers, Curriculum and Instruction, Educational Leadership/Administration, Special Education

Speech Pathology and Audiology/Communicative Disorders

Library and Information Science

Counseling

Kinesiology/Physical Education

Industrial Arts, Industrial Technology

Agriculture, Agronomy, Soil Science, Animal Science, Horticulture

Dietetics/Nutritional Science, Forestry, Natural Resources Management,

Architecture, Environmental Design, Interior Design, Landscape Architecture,

Urbani RuraIf Regional Planning,

Business (including Accounting, Marketing, Management, Finance, Hospitality Management, Human Resources Management, etc.),

Public Relations, Journalism, Mass Communication, Radio-TV-Film, Advertising,

The California State University
Wang Family Excellence Award

NOMINEE:

CAMPUS:

DISCIPLINE GROUP: (check one)

- O Visual and Performing Arts and Letters
- O Natural Sciences, Mathematical and Computer Sciences, and Engineering
- O Social and Behavioral Sciences, and Public Services
- O Education, and Professional and Applied Sciences Fields
- O University Administrator

ACADEMIC SENATE COMMITTEE VACANCIES FOR 2004-2006

LIBRARY COMMITTEE

Representative from the Instructional Advisory Committee on Computing (lACC)

SUSTAINABILITY COMMITTEE

Executive Vice Provost for Institutional Planning
Vice Provost for Academic Programs & Undergraduate Education
Director of Facilities Planning
Energy and Utilities Manager
Academic Dean
College of Agriculture
College of Architecture and Environmental Design
Orfalea College of Business
College of Engineering
College of Liberal Arts
PCS
ASI (2 representatives)

ORFALEA COLLEGE OF BUSINESS

Department

Faculty Affairs

Fairness Board

COLLEGE OF LIBERAL ARTS

Department

Student Grievance Board

ACADEMIC SENATE

Vacancy for 2004-2006

College of Science and Mathematics	one vacancy (2004-06)
Orfaiea College of Business	one vacancy (2004-05)

UNIVERSITY-WIDE COMMITTEES

Vacancies for 2004-2006

Advisory Committee on Workplace Violence
(1 Representative/1 Vacancy - must be nominated by the Academic Senate Chair)

Campus Fee Advisory Committee
Winter and spring quarter replacement for Elaine Chin

Student Health Advisory Committee
(1 Representative/1 Vacancy - Also serves on Health Services Oversight Committee)

Adopted:

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS- -05

RESOLUTION ON ACCESSIBILITY TO
INFORMATION TECHNOLOGY RESOURCES

WHEREAS, The policy of The California State University (CSU) is to make its programs, services, and activities accessible to students, faculty, staff, and the general public with disabilities; and

WHEREAS, Accessibility to information technology resources-such as web-based materials, programs and services-is mandated by federal and state law, including Section 508 of the U.S. Rehabilitation Act of 1973 and Section 11135 of the California Government Code; and

WHEREAS, The CSU and its campuses (including Cal Poly) are required to comply with these laws, and it is the policy of the CSU to make information technology resources and services accessible to all CSU students, faculty, staff and the general public regardless of disability; and

WHEREAS, An Executive Order documenting CSU policies on disability support and accommodation has been drafted[1]. It delegates responsibility to campus presidents to develop procedures for complying with the Executive Order, applicable federal and state laws, and CSU policies; and

WHEREAS, Noncompliance may incur costly legal penalties and tougher sanctions against the University based on recent experiences by other California colleges and universities; and

WHEREAS, Cal Poly has committed existing resources to facilitate and support campus compliance. Information Technology Services, Robert E. Kennedy Library and the Disability Resource Center are coordinating efforts to identify and address individual needs to develop, implement and support resources for making campus information technologies more accessible; and

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19/15/04 memo indicated the final EO would be issued by 12.23.04 and effective 1.1.05.

WHEREAS, CSU has established a system wide Center for Alternative Media to help expedite delivery of electronic texts (e-texts of instructional materials) to eligible CSU students with disabilities; and

WHEREAS, With the exception of mathematics and science textbooks, state law (AB 422) now requires publishers or manufacturers of printed instructional materials for students attending CSU to provide the same materials in an electronic format (at no charge to the University) to promote accessibility by students with disabilities; and

WHEREAS, University administration and campus computing advisory committees (IRMPPC, AACC, IACC, SC3) have tasked ITS to coordinate development of a framework to achieve campus compliance with respect to accessibility to information technology resources and services; therefore be it

RESOLVED: That Cal Poly develop and implement a comprehensive program and policy framework for ensuring campus compliance with CSU policy and existing law governing accessibility to campus information technology resources; and be it further

RESOLVED: That the program define the necessary policies, standards, guidelines, and procedures to enable campus departments and employees to develop and implement compliant websites and digitized course materials and appropriate related digital and web accessible instructional and administrative services where compliant actions may be required; and be it further

RESOLVED: That the program define a reasonable timetable, plan and resources for achieving compliance, including a comprehensive plan to inform the campus community regarding the need for compliance that identifies available resources and support services to assist faculty and staff to achieve compliance; and be it further

RESOLVED: That the CSU be encouraged to actively work with companies providing printed instructional materials for its students to provide compliant and cost effective electronic versions of required course materials at reduced cost, and to coordinate and share resources where appropriate; and be it further

RESOLVED: That the detailed program and policy framework should be reviewed with affected constituent groups, including the Academic Senate, for further comment as appropriate. The Academic Senate and affected campus constituent groups should be consulted on substantive changes to the program in the future and to endorse the results once this initial development and review process is concluded during the current academic year (2004/05).

Proposed by: William Bailey (Director, Disability Resource Center) and Jerry Hanley (VP/CIO, Information Technology Services)

Date: December 14,2004