The Weekly Newsletter For University Employees
www.calpolynews.calpoly.edu

What's Happening

Campus Links

Entertainment

http://www.calpolynews. calpoly.edu/eventsindex. html

Sports Events

http://www.gopoly.com

Events Master Calendar

http://events.calpoly.edu/

Kennedy Library

http://www.lib.calpoly.edu/

Employment

State: The official listing of staff and management vacancies is posted on www.calpolyjobs.org. To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#101065-Police Dispatcher

(Level I or II-dependent upon experience). Two positions available, Administration and Finance, University Police Dispatcher I, \$2,830-\$4,246/month. Dispatcher II, \$3,211-\$4,817/month. Both positions open until filled.

#101147-Police Officer

Administration and Finance, University Police, \$3,829-\$5,277/month. Closes: Jan. 16.

#101155-Carpenter

Administration and Finance, Facility Services, \$4,213-\$5,281/month. Closes: Dec. 17.

#101157-Administrative Support

II Administration and Finance, Contract and Procurement Services, \$2,847-\$4,275/month. Closes: Jan. 15.

Shakespeare Press Museum holiday card sale Dec. 7

Purchase unique student-produced cards at the Shakespeare Press Museum's annual holiday card sale on **Dec. 7**, from **11 a.m. - noon**, in the UU Plaza. The retro-modern cards are designed and printed by students in the Shakespeare Press Museum in the Graphic Communication department using vintage woodcuts and handset type, and printed on antique letterpress style presses. This year's printing offers an assortment of traditional and modern designs, festive paper stocks, and include special touches like metallic ink, and envelopes with die cut designs and embellishments. Cards are available in packages of five for \$5 or \$1.50 each. Cards are also available for sale by appointment. Contact *shakespearepress@gmail.com* for more information.

Nominations sought for Distinguished Scholarship Award

Faculty, students and alumni are encouraged to nominate Cal Poly faculty for the Distinguished Scholarship Awards. These awards recognize the scholarship and creative activity of both junior and senior faculty across all disciplines represented at Cal Poly. Visit the Distinguished Scholarship Awards Web site

http://www.calpoly.edu/~acadsen/research_award.html for more information. Nominations are due by **Jan. 19**.

Nominations needed for top staff award

The deadline to submit nominations for the 2006-2007 Outstanding Staff Employee Award is **Jan. 17**. Any staff employee, faculty member, department or division head may nominate an eligible employee for the award. To be eligible, nominees must be full-time or part-time employees of the University, Corporation, or ASI who are in at least their third year of employment as of Dec. 1. Faculty and former recipients are not eligible. Additional information and nomination forms are available at: http://www.afd.calpoly.edu/HR/index.html. Return completed forms to Sharon Arnold, chair of the Outstanding Staff Employee Award Selection Committee in the College of Science and Mathematics, Faculty East Building, Room 229C.

Annual Poinsettia Project sale going on now

Cal Poly's annual poinsettia sale, featuring more than 2,500 plants in 29 different varieties and several colors, is going on now at the Poly Plant Shop and continues through mid-December. The plants are grown by students involved in the university's Poinsettia Agriculture Enterprise Project, which begins in the spring of every year. This year's poinsettia project offers an assortment of reds, whites, pinks, and other novelty varieties such as Jingle Bells and Marbles. Plant sizes range from a few inches to four feet tall. Offerings include traditional, centerpiece, and tree-shaped forms. Prices range from \$6 to \$60.

Annual ASI winter craft sale Dec. 6-8

The Associated Students, Inc. Craft Center will host its annual Winter Craft Sale in the UU Plaza, **Dec. 6-8**, from **10 a.m. to 4 p.m.** The three-day event is open to the public and will feature handmade pottery, jewelry, photography, blown glass and other unique artwork on sale in time for the holidays. Gifts made by students and local artists will be available.

Employment

#101156-Americorps Coordinator (Student Services Professional 1A) Student Affairs, Student Life and Leadership, temporary full-time through Dec. 31, 2007, \$2,735-\$3,345/month. Closes: Dec. 22.

#101159-Administrative Coordinator (Administrative Support Coordinator I) College of Education, College Office, \$2,601-\$3,901/month, Closes: Dec. 31.

#101164-Communications Specialist (Public Affairs/ Communications Specialist II) University Advancement-Public Affairs: \$3,213-\$4,817/month. Closes: Dec. 21.

ASI: Candidates are asked to visit the Web at www.asi.calpoly.edu/ to complete an application and apply for any positions listed below. For position descriptions and applications, stop by the ASI Business Office, UU 212, or call ext. 6-5800.

Building Service Worker Full-time \$12.47/hour. Closes: Dec. 11.

Chicana Latino Faculty Staff Association meeting Dec.7

The Chicano Latino Faculty Staff Association will hold its monthly meeting **Thursday, Dec. 7**, **noon-1 p.m.**, in the Agriculture Building, room 241. For more information, contact Maria Arvizu at *marvizu* @*calpoly.edu* or ext. 6-6208.

El Corral Bookstore Customer Appreciation Sale Dec. 7

El Corral Bookstore is having its Annual Customer Appreciation Sale **Thursday, Dec. 7**. Save 30 percent on all Cal Poly clothing and gifts, school, art and office supplies, general reading and reference books (excluding textbooks) and all seasonal and holiday gift items. As a special gesture, the bookstore is offering the 30 percent discount to faculty and staff on **Wednesday, Dec.6**. Show your identification card at the register to receive the discount.

Retirement reception for Laura Dimmitt Dec. 7

The Office of Admissions, Recruitment and Financial Aid is hosting a farewell reception for Laura Dimmitt on **Thursday, Dec. 7**, from **3-5 p.m.**, in the PAC Main Lobby. From 1984 to present, Dimmitt worked in scholarship programs. She also served as chair of the University Scholarship Committee for 22 years. During the Centennial Campaign, she developed a strong partnership with University Advancement, Special Gifts and Planned Giving and Endowments. Please join us in wishing Laura well before her last day, **Dec. 15**.

Say farewell to Darlene Cappellotti-Bowman Dec. 12

A retirement reception for Darlene Cappellotti-Bowman, financial aid counselor, is planned for **Tuesday**, **Dec. 12**, from **3-4 p.m**., in the Administration Building, Room 212. Darlene has worked on campus 18 years. Friends and colleagues are invited to stop by and wish Darlene well. Her last day is **Dec. 19**.

Retirement reception for Alice Brooks Dec. 13

Information Technology Services will host a retirement reception for Alice Brooks of the Administrative and Academic Services Department. Alice has been an employee at Cal Poly for more than 10 years. She has worked in varying groups within ITS during her career. Join the ITS staff at her retirement send-off, **Wednesday**, **Dec. 13**, from **1-3 p.m.**, in the Cotchett Education Building, Room 24.

Retirement reception for Carol Johnston Dec. 14

After 29 years of service, Carol Johnston, Accounts Payable supervisor, is retiring. Carol began her Cal Poly career in 1977 as a cashier with the Fiscal Services Department.In July, 1982, she moved to the Accounts Payable office where she has spent the last 24 years. Fiscal Services is hosting a reception in Carol's honor on **Thursday, Dec. 14**, from **2-4 p.m.**, in the Administration Building, Room 133. For more information, contact Colleen Rodriguez at *crodrigu@calpoly.edu*.

Farewell Celebration for Becky Jorgeson Dec. 14

The Office of Admissions, Recruitment and Financial Aid is hosting a retirement celebration honoring Becky Jorgeson for her 17 years of outstanding service to Cal Poly. The reception will be held on **Thursday**, **Dec. 14**, from **2 -3:30 p.m.**, in UU220. Join the Office of Admissions in wishing Becky a fond farewell.

Cal Poly Report is published every Wednesday. E-mail submissions to polynews@calpoly.edu by 4 p.m. on the Friday before publication.