



CAUFORNIA POLITECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE  
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE

Tuesday, April 20, 2004

UU220, 3:10 to 5:00pm

- I. Minutes:  
Approval of minutes for the March 30 and April 6, 2004 Executive Committee meetings:  
(pp.2-6).
  
- II. Communication(s) and Announcement(s):
  
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Provost's Office:
  - D. Statewide Senators:
  - E. CFA Campus President:
  - F. ASI Representatives:
  - G. Other:
  
- IV. Consent Agenda:
  
- V. Business Item(s):
  - A. Resolution on the Bachelor of Arts in Interdisciplinary Studies: Parks, (pp. 7-12).
  - B. Academic Senate/universitywide committee vacancies 2004-2006: (pp. 13-14).
  - C. Appointment of Academic Senate committee chairs 2004-2005: (p. 15).
  - D. Appointment of Academic Senate caucus chairs 2004-2005: (please bring the name of your 2004-2005 college caucus chair).
  
- VI. Discussion Item(s):
  
- VII. Adjournment:

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE

MINUTES OF  
The Academic Senate Executive Committee  
Tuesday, March 30, 2004  
VU220, 3:00-5:00 p.m.

Preparatory: The meeting was opened at 3:10 p.m.

- I. Minutes: The minutes for the Executive Committee meeting of February 17, 2004 were approved.
- II. Communication(s) and Announcement(s): None.
- III. Reports:
  - A. Academic Senate Chair: (Lewis) will be attending a statewide Academic Senate chairs meeting in Sacramento on Thursday. Bob Detweiler has requested that the Academic Senate consider the problem of students graduating in a timely manner. This is a serious issue because it's not obvious how to approach it. An ad hoc committee has been established to consider this issue and will be meeting in a week to discuss this issue.
  - B. President's Office: None.
  - C. Provost Office: (Detweiler) Dean Hellenbrand has accepted a position as Vice President and Provost at CSU Northridge. The fee waiver program is available for out of state and California resident graduate students. Currently Cal Poly has no students under this program but it is in favor of employing some students and allowing participation in this program. There has been a delay on the Student Housing North project due to the discovery of an endangered snail residing on part of the proposed site. Initially it was reported that a 3-7 year delay was going to be necessary but at this time, the plan is to create a permanent, protected habitat for the snails at a different location thus allowing for the continuation of the housing project.
  - D. Statewide Senators: (Hood) the budget discussions now indicate a possible 3-6 year budget deficit. Students, alumni, CPA, and the Chancellor's Office are uniting in an effort to save the CSU by reinforcing the fact that the CSU is the economic engine for California and how California depends on our graduates. (Foroohar) The Faculty Affairs Committee is discussing an Academic Senate CSU resolution on Academic Freedom which will have a second reading in May.
  - E. CFA Campus President: None.
  - F. ASI Representative: None.
  - G. Other: None.
- IV. Consent Agenda: None.
- V. Business Items:

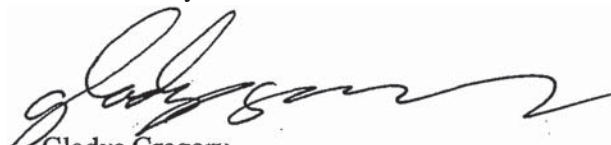
- A. **Consultation on Preliminary Draft re Modification of Course Registration Procedures:** (Elrod) The goals of the Registration and Scheduling Committee are to maximize student success in the classroom and to treat students equitably in their pursuit to meet their educational objectives. Dalton stated that she is in support of the changes but wants to make sure that everyone is aware that the changes will impair the ability to monitor enrollment.
- B. **Academic Senate vacancies 2004-2006:** This item will be continued to April 6, 2004.
- C. **Academic Senate committee vacancies for 2004-2006:** This item will be continued to April 6, 2004.
- D. **Universitywide committee vacancies for 2004-2005:** This item will be continued to April 6, 2004.

VI. Discussion Item (s):

- A. **ASI Fee Referendum:** Harvey Greenwald expressed some concerns in regards to the ASI Fee Referendum and Kimi Ikeda provided some clarification. Provost Detweiler indicated that the job of the University is to comply with requirements, not to ensure a pro or con campaign. Detweiler also mentioned that there would be two more emails sent to students and will meet with The Mustang Daily to urge student participation. Alison Anderson, ASI President, indicated that the Campus Fee Advisory Committee (CFAC) had consensus on everything including process and objective statement. Greenwald made the following suggestions: to maximize priority of this issue in order to have a significant number of students participate, make better use of club participation, figure out a way to level the pro and con statement or eliminated them, and revisit whether finals week should count.

VII. Adjournment: meeting was adjourned at 5:00 p.m.

Submitted by,



Gladys Gregory  
Academic Senate

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407  
ACADEMIC SENATE

MINUTES OF  
The Academic Senate Executive Committee  
Tuesday, April 6, 2004  
VU220, 3:00-5:00 p.m.

(Continuation of Academic Senate Executive Committee meeting of March 30, 2004)

Preparatory: The meeting was opened at 3:10 p.m.

I. Minutes:

II. Communication(s) and Announcement(s):

III. Reports:

- A. Academic Senate Chair:
- B. President's Office:
- C. Provost Office:
- D. Statewide Senators:
- E. CFA Campus President:
- F. ASI Representative:
- G. Other:

IV. Consent Agenda: Phillip Tong (Dairy Science) approved by consensus as internal reviewer for MS program, Mechanical Engineering.

V. Business Items:

- B. Academic Senate vacancies 2004-2006:
  - CAGR:
    - Richard Cavaletto (BioRes&AE)
    - Richard Thompson (NRM)
  - CLA:
    - Joe Lynch (Philosophy)
  
- C. Academic Senate committee vacancies for 2004-2006:
  - CAGR:
    - David Hannings                      Curriculum Committee
    - Tom Ruehr                              Distinguished Teaching Award Committee
    - John Harris                            Instruction-Committee
  - CAED:
    - Donna Duerk                          Budget & Long Range Plg Committee'
    - Will Benedict                        Curriculum Committee
    - Michael Lucas                        Cultural Pluralism Reqmt Subcommittee
    - Robert Pena                          Distinguished Teaching Award Committee
    - Craig Baltimore                      Fairness Board
    - Christopher Yip                        Library Committee
    - Don Choi                                Research & ProfDev Committee

CBUS:	
Jim Sena	Faculty Affairs Committee
Manocheher Djassemi	Grants Review Committee
CENG:	
SaeedNiku	Faculty Dispute Review Committee
Ali Shaban	Library Committee
CLA:	
Timothy Duga	Budget & Long Range Planning Committee
Manzar Foroohar	Faculty Affairs Committee
Paul Rinzler	Faculty Dispute Review Committee
Mary Kay Harrington	Instruction Committee
KD Friend	Library Committee
Craig Arceneaux	Research & ProfDev Committee
CSM:	
John Walker	Budget & Long Range PIg Committee
Jodi Jaques	Cultural Pluralism Reqmt Subcommittee
Marylud Baldwin	Faculty Dispute Review Committee
Beth Chance	Grants Review Committee
John Sharpe	Research & ProfDev Committee
PCS:	
William Sydnor	Cultural PluralismReqmt Subcommittee
Cindy Jelinek	Faculty Mfairs Committee
Shelley Aleshire	Fairness Board
Ann Fryer	Library Committee
Sallie Harlan	Research & ProfDev Committee

D:	Universitywide committee vacancies for 2004-2005:
John Battenburg	Academic Council for Int'l Programs (ACIP)
Kevin Taylor	Accommodation Review Board
Susan Elrod	ASI Student Senate
Kurt Colvin	Athletics Governing Board
VACANCY	Cal Poly Housing Corp Board
Chair of Senate	Cal Poly Plan Steering Committee
Vicente Del Rio	Cal Poly Plan Steering Committee
Daniel Jansen	Cal Poly Plan Steering Committee
Ken Macro	Campus Safety and Risk Mgt Committee
Tim Kearns	Conflict of Interest Indep Rev Committee
Jodi Jaques	Coordinating Com on AIDS and HIV Infection
Kent Morrison	Deans Admission Advisory Committee
VACANCY	Deans Admission Advisory Committee
Sharon Fujitani	Faculty Dev Grants Review Committee
Jonathon Beckett	Foundation Board of Directors
Robert Crockett	Foundation Board of Directors
Barbara Mori	Int'l Educ & Programs Council (IEP)
Jim Sena	Information Res Mgt Policy PIg Committee
Barbara Cook	Institutional Animal Care and Use Committee
Franz Kurfess	Instructional Adv Com on Computing (IACC)
Kathryn Lancaster	Resource Use Committee
RobertPena	Resource Use Committee
VACANCY	Student Health Advisory Committee
Don Choi	Students with Disabilities Adv Committee
Kevin Taylor	Students with Disabilities Adv Committee

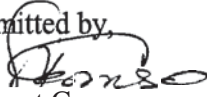
Johanna Rubba

University Diversity Enhancement Council

VI. Discussion Item(s):

VII. Adjournment: meeting was adjourned at 4:00 p.m.

Submitted by,



Margr t Camuso  
Academic Senate

Adopted:

ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA

AS- -04/

RESOLUTION ON THE  
BACHELOR OF ARTS IN INTERDISCIPLINARY STUDIES

- 1 WHEREAS, There is demonstrated need in the San Luis Obispo County and surrounding areas  
2 for an undergraduate degree program for working adults structured to be  
3 completed on a part time basis; and  
4
- 5 WHEREAS, The development of an undergraduate degree program for working adults  
6 advances Cal Poly's mission of service and outreach to the larger community; and  
7
- 8 WHEREAS, The Bachelor of Arts in Interdisciplinary Studies meets these needs through its  
9 educational goals, curriculum, structure, and intended audience; and  
10
- 11 WHEREAS, Degree programs in interdisciplinary studies and degree programs designed for  
12 working adults are offered by many leading universities; and  
13
- 14 WHEREAS, The Bachelor of Arts in Interdisciplinary Studies is designed as a 2+2 cohort  
15 model whereby all courses will be offered on evenings and weekends and students  
16 will not be enrolling in regularly scheduled courses; and  
17
- 18 WHEREAS, The Bachelor of Arts in Interdisciplinary Studies was designed by a Faculty  
19 Advisory Committee with representatives from the College of Liberal Arts, the  
20 College of Science and Mathematics, the College of Agriculture and assisting the  
21 Faculty Advisory Committee were representatives from the Office of Academic  
22 Records, the Office of Admissions and Recruitment, Kennedy Library, and both  
23 Cuesta and Allan Hancock Colleges; and  
24
- 25 WHEREAS, The curriculum of Bachelor of Arts in Interdisciplinary Studies meets all CalPoly  
26 academic requirements for a bachelor's degree; and  
27
- 28 WHEREAS, A standing Faculty Program Committee representing at least three colleges will  
29 ensure continued academic oversight including the selection of classes and  
30 instructors; and  
31

- 32 WHEREAS, All courses offered and instructors teaching in the Bachelor of Arts in  
33 Interdisciplinary Studies program must also be approved by the appropriate  
34 department chair; and  
35
- 36 WHEREAS, The process of designing the Bachelor of Arts in Interdisciplinary Studies has  
37 included consultation and review by appropriate University Offices including the  
38 Office of Admissions and Recruitment and the Office of Academic Records; and  
39
- 40 WHEREAS, The process of designing the Bachelor of Arts in Interdisciplinary Studies has  
41 included consultation with the Curriculum Committee of the College of Liberal  
42 Arts and approval by the Curriculum Committee of the Academic Senate; and  
43
- 44 WHEREAS, The Bachelor of Arts in Interdisciplinary Studies will be a financially self-  
45 supporting, special session program as authorized by CSU Executive Order 802  
46 and will not use any state general fund monies; therefore, be it  
47
- 48 RESOLVED: That the Bachelor of Arts in Interdisciplinary Studies be approved by the  
49 Academic Senate of Cal Poly.

Proposed by: Bachelor of Arts in Interdisciplinary Studies  
Advisory Committee  
Date: April 12, 2004



Summary Proposal to the Academic Senate of  
California Polytechnic State University for the Establishment of a  
Bachelor of Arts in Interdisciplinary Studies  
Degree Program for Working Adults

Introduction

As a state-supported university and part of the California State University system, California Polytechnic State University has a local and state-wide mission of service and outreach. Working adults living on the Central Coast have limited access to an undergraduate, bachelor's level degree program. Their options are to either attend a private university or complete their degrees via distance learning. The program being proposed advances Cal Poly's service mission by offering to the residents of the region a degree program designed specifically for working adults.

The degree being proposed by Cal Poly Continuing Education is a Bachelor of Arts in Interdisciplinary Studies to be offered through a new unit called the Adult Degree Program (ADP). The degree is designed as a 2+2 with students completing their lower division courses at a community college and upper division courses at Cal Poly. Students have completed at least 90 units and be general education or IGETC certified before starting course work at Cal Poly. The program is structured on a cohort model and all courses needed to earn the degree will be offered by the ADP. Degree completion is possible in three years. Thirty students will be admitted each year. When fully implemented by September 2008, the program will have 90 students enrolled.

The program will be offered as a special session degree program under CSU Executive Order 802. At this time there are over 50 special session degree programs are currently being offered by other CSU campuses.

Purpose

The Bachelor of Arts in Interdisciplinary Studies offers a challenging and intellectually stimulating curriculum in a format structured for working adults balancing careers, family responsibilities, and civic obligations. The intended audience is adults who have completed high school at least six years prior to entering the program, have the motivation and intellectual skills to succeed in a part-time, college degree program, and whose personal educational goals will be achieved through an interdisciplinary studies program. They will bring to the classroom enhanced work and life experiences that will contribute to the educational process.

The program builds on the general education foundation obtained through college work taken prior to entering Cal Poly. Students will have completed all lower division general education requirements before entering the program. While in the program, students will enhance and develop their critical thinking skills, analytical skills, and research abilities. They will become better decision makers by developing an increased understanding of the inter-relationships between our complex business, social, political, financial, and natural environments. They will be prepared to assume leadership roles where knowledge and its application to a variety of situations and circumstances require interdisciplinary approaches. Students in the program will embrace and apply the skills necessary to be life-long learners.

### Program Goals

The curriculum of the Bachelor of Arts in Interdisciplinary Studies program meets the curricular goals of Cal Poly through its combination of required interdisciplinary courses, multi-disciplinary approach, and adherence to the University's General Education requirements. The program's distinctive incorporation of courses that require an understanding of interdisciplinary thinking, use of critical and analytical skills, independent research, and decision making serve to advance the educational mission of Cal Poly. The goals of the program are to provide:

1. A broad-based interdisciplinary curriculum;
2. A curriculum that enhances and develops critical thinking skills, analytical skills, and research abilities;
3. A curriculum that utilizes an interdisciplinary approach to enable students to develop decision-making abilities;
4. The knowledge and skills for students to be lifelong learners.

### Curriculum

The number of units needed to complete the degree is 180. Building on the lower-division General Education work completed prior to entering Cal Poly, students will complete six Interdisciplinary Studies courses, the Interdisciplinary Studies Major, and the Cal Poly upper-division General Education requirements. Students must complete at least 60 quarter units while in residence at Cal Poly. The five new courses interdisciplinary study courses approved by the Curriculum Committee for this program are: 1) IS 101, Orientation to Interdisciplinary Studies and the University; 2) IS 301, Critical Issues Seminar [taken twice with different topics]; 3) IS 302, Analytical Skills Seminar; 4) IS 450, Advanced Investigation Seminar; and 5) IS 460, Capstone Project

The Interdisciplinary Studies Major (52 units) consists of one course from each of the following eight areas: Applied Technology (Agriculture/ Architecture/ Engineering), Business, Communications/English, Ethnic Studies/U.S. Cultural Pluralism, Fine and Performing Arts, Philosophy/Religion, Science or Nutrition and, Social Science plus five additional courses selected by the Faculty Program COinmittee. Students will meet all academic requirements for the awarding of the bachelor's degree and must remain in good academic standing as outlined in Cal Poly catalog. Given the cohort nature of the program, students will initially have no options for individually selected courses. As the program grows, students will have options for courses to meet specific degree requirements. ADP students will not be enrolling in regularly scheduled classes. See degree planning guide for additional information.

### Admissions and Records

#### *Admissions* □

Students seeking admission to the program must: 1) have completed at least 90 quarter units (60 semester hours), be CSU eligible, and be CSU General Education or IGETC Certified; 2) write a personal lifelong learning goals statement documenting how the Bachelor of Arts in Interdisciplinary Studies will help them achieve their personal, professional and long-term educational goals; 3) provide at least three letters of reference from individuals who can attest to the prospective student's ability to be successful in a part-time, structured degree program; 4) complete a personal inquiry session (interview) with the ADP director or delegate; and 5) be out of high school for at least six years prior to entering the program.

Working with the Office of Admissions and Recruitment, the following procedure will be used for admitting students into the program.

1. Starting immediately after the program has received all necessary academic and administrative approvals, the ADP will begin holding information sessions for prospective students. Information regarding the program's goals, requirements, admissions, etc., will be available at these sessions and on the Program's web site. A timetable for the submission of admissions materials and processing of materials will be established as soon as appropriate and feasible.
2. Continuing Education will work with the Office of Admissions and Recruitment to prepare an application form to collect all information required by The Office of Admissions Recruitment and The Office of Academic Records for the Student Information System. The application, application fee and all supporting documentation will be mailed to Continuing Education. A checklist will be used to monitor and verify the receipt of supporting documentation for each application.
3. Continuing Education will send copies of the application form to The Office of Admissions and Recruitment for entry into the Student Information System. The full application will be sent to Evaluations for file preparation, review of transcripts, verification of GE and CSU eligibility, and transfer eligibility.
4. Evaluations representative will be part of the Faculty Program Committee team involved in student interviews.
5. The Faculty Program Committee will then recommend students to be offered admission.
6. Admissions will inform the students of their acceptance or denial, and if accepted, the date by which they must inform Continuing Education of their acceptance.

#### *Admissions*

The ADP Assistant Director will be an admissions and records specialist hired under contract from, and trained by, the Office of Academic Records. Working with the Office of Academic Records, the following procedure will be used for entering and maintaining students' academic records.

1. Cal Poly Continuing Education currently enters matriculated students' registration in classes, posting of grades, grade of changes, etc., directly into the Student Information System. This practice will continue for the ADP.
2. Many standard policies and forms will not apply to students in the ADP (e.g. change of major). Forms that may have to be modified for the ADP are the course repeat form, withdrawal form, term withdrawal form, leave forms, UIWU form, grade change form, and enrollment verification form. This will be done after final approval of the program.
3. ADP students will follow the standard procedure to request an official transcript.
4. Two to three quarters prior to a student's graduation, a senior evaluation will be completed for the respective student.
5. Upon successful completion of all degree requirements, the ADP Assistant Director will post the degree which will key the ordering of the student's diploma. ADP students will be charged a separate commencement fee to cover the cost of the diploma.

### **Special Features**

Students admitted to the Adult Degree Program are fully matriculated, special session students. They will not be able to "transfer" to another program or major at Cal Poly. If an ADP student determines that the Bachelor of Arts in Interdisciplinary Studies degree program is not appropriate for her or his learning objectives, and the student desires to remain at Cal Poly, the student must withdraw from the ADP and reapply to Cal Poly through the standard admission process established by the Office of Admissions and Recruitment. Students in the program and only enroll in ADP courses. They cannot "cross-register" for courses offered by other programs at Cal Poly.

Faculty compensation will be administratively handled in one of two ways: 1) Faculty can be compensated using the established CSU/CFA negotiated class code schedule for special sessions, and/or 2) The ADP can "purchase" a percentage of the faculty member's regular teaching load. Under this option, the faculty member's home department receives the equivalent amount of funding. The determination will be made on a course by course basis as determined by the faculty member, the faculty member's home department, respective College Dean, and the ADP director.

For faculty interested in teaching in the ADP, workshops on teaching and working with adult learners, incorporation of interdisciplinary themes and approaches, and a general orientation to the program will be made available.

### **Support**

Cal Poly Continuing Education has been documenting interest in an adult degree program. In summer, 2003 a survey was conducted of approximately 25 larger businesses in northern San Luis Obispo County, 14 agreed there is a need for an undergraduate, part-time degree program. A web-based, general public survey was conducted by Cal Poly Continuing Education from September to November of 2003. Of the 171 individuals who responded to the survey, 48% indicated they were *interested* and 13% indicated they were *somehow involved* in a part-time degree program for working adults. In January, 2004 a second survey was posted and as of March 3, 2004 a total of 54 individuals indicated they were *interested*, *somehow involved* or *would* to enroll in a part-time bachelor's degree program in Interdisciplinary Studies if offered by Cal Poly. So far, approximately 40 individuals have signed up to receive further information. In addition, letters of support have been received from Allan Hancock College, City of Atascadero, City of San Luis Obispo, Cuesta College, Economic Vitality Corporation of San Luis Obispo County, and the Private Industry Council.

### **Resources**

The ADP primary use of classrooms will be evenings and weekends when demand is lower. Administrative space for the program will be in Jespersen Hall. The University will be reimbursed services and facilities using the established policies and procedures. Additional revenue will be received by Kennedy Library when ADP students activate their library cards.

ACADEMIC SENATE COMMITTEE VACANCIES FOR 2004-2006

COLLEGE OF AGRICULTURE

Department

Fairness Board

Grants Review Committee

Student Grievance Board

COLLEGE OF BUSINESS

Department

Budget and Long Range Planning Committee

Curriculum Committee

Instruction Committee

Student Grievance Board

COLLEGE OF ENGINEERING

Department

Distinguished Teaching Award Committee

Instruction Committee

COLLEGE OF LIBERAL ARTS

Department

Curriculum Committee

Student Grievance Board

4/12/04

**COLLEGE OF SCIENCE AND MATHEMATICS/UCTE**

Department

Distinguished Teaching Award Committee

**PROFESSIONAL CONSULTATIVE SERVICES**

Department

Faculty Dispute Review Committee

**UNIVERSITY-WIDE COMMITTEES  
Vacancies for 2004-2005**

Department

Cal Poly Housing Corporation  
(1 Representative/1 Vacancy)

Deans Admissions Advisory Committee  
(2 Representatives/1 Vacancy - must be from Budget and Long Range Planning Committee)

Student Health Advisory Committee  
(1 Representative/1 Vacancy)

Committee	Chair 2003-2004	Serving Term	Chair Since	Chair 2004-2005	Department
Budget and Long Range Planning Committee	Steve Kaminaka	2004	1999		
Curriculum Committee	Dave Hannings	2004	2002	Sue Elrod Dave Hannings	Biological Science Horticulture & Crop Science
Distinguished Teaching Award Committee	Mike Geringer	2005	2004	Mike Geringer	Strategy & International Management
Faculty Affairs Committee	Manzar Foroohar	2004	2003	Manzar Foroohar	History
Faculty Dispute Review Committee	Lezlie Labhard	2004	2001		
Fairness Board	Del Dingus *	2004	2002		
Grants Review Committee	David Braun	2005	2002	David Braun	Electrical Engineer
Instruction Committee	Stacey Breitenbach *	2005	2001		
Library Committee	Debra Schwartz	2004	2002	Barbara Mori	Social Science
Research & Professional Development Committee	Ed Sullivan	2005	2002		
Student Grievance Board	Faysal Kolkailah	2005	2004	Faysal Kolkailah	Aero Engineer
US Cultural Pluralism Subcommittee	Michael Lucas	2004	2001	Michael Lucas	Architecture
* Do not wish to continue as chair					