CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate Executive Committee
Tuesday, November 4, 2003
UU220, 3:00-5:00 p.m.

Preparatory: The meeting was opened at 3:10 p.m.

I. Minutes: The minutes for the Executive Committee meeting of October 14, 2003 were approved.

II. Communication(s) and Announcement(s): None.

III. Reports:
- A. Academic Senate Chair: None.
- B. President's Office: None.
- C. Provost Office: None.
- D. Statewide Senators: None.
- E. CFA Campus President: None.
- F. ASI Representative: None.
- G. Other: **Dalton/Kitamura: report on capital outlay implementation process.** (Dalton) Faculty and student interest in how projects are approved has increased since Student Housing North was announced. Consultation with faculty and students has primarily occurred thru various Academic Senate and universitywide committees. (Kitamura) took the committee members through the steps taken in the planning and construction of Engineering IV as an example of the process.

IV. Consent Agenda: None.

V. Business Items:

A. **Academic Senate committee vacancies for 2003-2004**: The following appointment was made:

College of Business

Research and Professional Development Committee	Barry Floyd

B. **Universitywide committee vacancies for 2003-2004**: The following appointments were made:

Campus Fee Advisory Committee	Elaine Chin
Campus Safety and Risk Management Committee	Ken Macro
Council on University Citizenship	Saeed Niku
	Linda Vanasupa
Deans Admissions Advisory Committee	Tim Dugan
Student Health Advisory Committee	Julie Gonzalez

C. **Approval of Tim Kearns (Computer Science Department) as external reviewer for Math Department program review:** M/S/P to approve Tim Kearns as an external reviewer for the Math Department.

D. **Resolution on Endorsement of the Central Coast Center for Arts Education:** Susan Duffy, professor of Liberal Studies, and Susan Opava, Dean of Research and Graduate Programs. This resolution endorses a proposal to create the Central Coast Center for Arts Education with the backing of the College of Liberal Arts, the Deans' Council (conceptual approval), the Office of Research and Graduate Programs, and the

University Center for Teacher Education. M/S/P to agendize the revised resolution and attachments.

E. **Appointment of John Ashbaugh:** M/S/P to appoint John Ashbaugh as the part-time representative to the Academic Senate.

F. **Approval of Academic Calendar:** Breitenbach, chair of Instruction Committee. Three calendar proposals were presented for the cycle of Summer 2005 to Spring 2006. Four committee members voted for proposal number two and three committee members voted for proposal number one. Proposal two was preferred because it has one more instructional day during winter quarter whereas proposal one was preferred because it has a week between spring and summer quarters instead of only two days. M/S/P to approve calendar proposal 1 with the following modification provided by Senator Hood.

> *That is on the second Tuesday, the Tuesday following President's Day Weekend, that all classes be Monday classes instead of Tuesday classes so that the week will have a Monday-Wednesday.*

VI. Discussion Item (s): None.

VII. Adjournment: meeting was adjourned at 4:45 p.m.

Submitted by,

Gladys Gregory
Academic Senate