July 18, 2007

Cal Poly Report

The Weekly Newsletter For University Employees

www.calpolynews.calpoly.edu

Employment

State: The official listing of staff and management vacancies is posted on *www.calpolyjobs.org.* To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#101353-On Call Custodian (Pool Position) Administration and Finance, Facility Services, temporary on-call through June 30, 2008. $12.76- $19.14/hour. Open until filled. Review begins: July 16.

*****CLOSE DATE EXTENDED*** #101355-Administrative Support Coordinator II**, Academic Programs, Writing Skills Program, INTERNAL RECRUITMENT, $2,723-$4,089/month. Closes: July 27.

#101357-On Call Bus Driver (Pool Position) Administration and Finance-Facility Services, temporary on-call through June 30, 2008. $17.76-$26.64/hour. Open until filled. Review begins: July 16.

#101359-On Call Grounds worker (Pool Position) Administration and Finance, Facility Services, temporary on-call through June 30, 2008. $15.06-$22.59/hour. Open until filled. Review begins: July 23.

#101360-Administrative Support Coordinator I, Orfalea College of Business, Economics and Finance, $2,714-$4,071/month. Closes: July 2.

#101362-Instructional Support Technician II, College of Science and Mathematics, Chemistry and Biochemistry, $3,574-$5,361/ month. Open until filled. Review begins: Sept. 4.

CSU Strategic Plan - Access to Excellence - in progress

The final version of the annotated outline that will serve as scaffolding for the first draft of the Access to Excellence strategic plan is completed and has been posted on the CSU's strategic planning Web site for comment at CSU-CO URL: *http://www.calstate.edu/acadaff/System_Strategic_Planning*. The steering committee has tried to ensure that this outline reflects the general input resulting from the individual campus conversations, as well as the consensus recommendations from the system-wide summit held in April 2007.

Comments on the annotated outline are invited from the broader CSU community, as well as from "external partners" who participated in the system-wide summit. Those wishing to offer input on the outline should send them to Trudy Hernandez, Academic Affairs at the Chancellor's Office, at *thernandez@calstate.edu*, who will make all such comments available to the steering committee so that they can be considered in the drafting process.

It is anticipated that the first draft of the plan will be completed and disseminated for comment in early fall 2007. There will then be another opportunity for comment from the CSU community and interested external stakeholders.

The Access to Excellence planning timetable calls for the convening of three or more stakeholder meetings in fall 2007, after the first draft has been released. Details as to the number and nature of these meetings will be made public as soon as the steering committee has agreed upon them. Since the intent of these meetings is to seek input from and provide information to interested external communities, it is unlikely that they will include broad campus-level participation. Summaries and results of these meetings will be made available on the Access to Excellence Web site.

Faculty and staff members are encouraged to share the news widely among colleagues that the annotated outline has been posted and that comments are welcome as described above.

Community rep needed for IACU Committee

Cal Poly's Institutional Animal Care and Use Committee is seeking a representative from the community to serve on the committee. Consistent with federal guidelines, this person may not be affiliated with Cal Poly nor may any member of his or her immediate family. In addition, candidates for the community representative position should have a reasonable degree of scientific and technological knowledge. The role of the IACUC is to oversee the use of vertebrate animals in research and education at Cal Poly, so as to ensure compliance with federal guidelines for the humane care and use of these animals. Service on the committee is voluntary and uncompensated. Faculty and staff members who wish to recommend someone may contact Dan Peterson, IACUC chair, at ext. 6-7633 or *dpeterso@calpoly.edu*.

Employment

#101365-Administrative Support Coordinator I, College of Liberal Arts, Theater and Dance, $2,714-$4,071/month. Anticipated hiring range: $2,714-$2,985/month. Closes: July 30.

#101361-Temporary Emergency Clerical Pool, Temporary clerical positions, 90 day maximum.
ASA I: $11.64-$17.47/hour
ASA II: $13.97-$20.95/hour
ASC I:$15.66-$23.49/hour
ASC II: $17.14-$25.74/hour
Continuous hiring through Dec. 31.

#101363-Evaluations Process Analyst, Administrative Analyst/Specialist (Non-Exempt) College of Liberal Arts, Dean's Office, $3,137- $5,019/month. Anticipated hiring range: $3,137-$3,451/ month. Closes: July 29.

#101364-Groundsworker, Administration and Finance, Facility Services, temporary full-time through Sept. 30, $2,610-$3,915/month. Closes: July 22.

#101367-Project Architect, Administrator II, Facilities Planning and Capital Projects, salary is commensurate with experience. Open until filled. Review begins: Aug. 13.

#101369-Administrative Support Assistant II, 11/12, College of Liberal Arts, Communication Studies, $2,219-$3,329/month. Closes: July 30.

#101370-Supervising Painter, Administration and Finance, Facility Services, $4,754-$5,911/month. Closes: July 29.

#101371-Information Technology Consultant-Career, College of Education, $4,170-$8,536/month. Closes: July 27.

Personal Catastrophic Leave drive for Valerie Monge

A personal catastrophic leave drive for Valerie Monge, Physician's Assistant in Student Health Services, has qualified for personal catastrophic leave. Those wishing to donate vacation/sick leave to help Valerie remain in full pay status during an extended leave of absence should contact Sarah Pahlow in Health Services at ext. 6-5279 or at *spahlow@calpoly.edu* to request a donation form.

Time to submit textbook orders for fall 2007

Faculty members who have not submitted courseware (textbooks and coursepacks) adoptions for fall should do so as soon as possible. Adoption information is due now so that bookstore staff has time to search for used books and complete remaining orders by the end of August. There are three ways to use the online faculty adoptions site:

- Access the Web site *http://www.elcorralbookstore.com*. Click on "Faculty & Staff." Click on "On-line Faculty Adoptions."
- Use direct access, http://www.elcorralbookstore.com/misc/faculty/adoptions.aspx
- Access Cal Poly's Web site, *http://www.calpoly.edu*. Click on "Information for Faculty." Click on "Quick Links: Textbook Orders."

Those who need more information or help after viewing the on-line tutorial may contact the bookstore's courseware office at ext. 6-1171 or http://www.elcorralbookstore.com and use the "Contact Us" link at the bottom of the page.

Cal Poly Athletics - fall season tickets on sale now

Take advantage of faculty and staff discounts available for the 2007-08 year:

- Exclusive Cal Poly faculty and staff fall season pack - Get two season tickets to all four ticketed fall sports, including football, volleyball, men's and women's soccer for only $100. Save 70 percent off the regular price.
- Football special - Get two season tickets for $50. Save 50 percent off the regular price.
- Men's and woman's soccer special - Get two season tickets for $30. Save 80 percent off the regular price by purchasing both sports.
- Volleyball special - Get two season tickets for $50. Save 50 percent off the regular price.

To order tickets, call 1-866-Go-Stangs, purchase online at *www.GoPoly.com* or visit the box office in front of the Recreation Center.

Employment continued

#101372-Administrative Support Coordinator II, ITS, Office of the CIO, $2,971-$4,461/month. Closes: Aug. 3.

ASI: Candidates are asked to visit the Web at *www.asi.calpoly.edu/* to complete an application and apply for any positions listed below. For position descriptions and applications, stop by the ASI Business Office, UU 212, or call ext. 6-5800.

ASI Position-Food Program Manager, $31,865/year with full benefits, open until filled. Review begins: July 16.

Cal Poly Report is published every Wednesday. E-mail submissions to polynews@calpoly.edu by 4 p.m. on the Friday before publication.