The Weekly Newsletter For University Employees www.calpolynews.calpoly.edu

What's Happening

Campus Links

Entertainment

http://www.calpolynews.calpoly.edu/eventsindex.html

Sports Events

http://www.gopoly.com

Events Master Calendar

http://events.calpoly.edu/

Kennedy Library

http://www.lib.calpoly.edu/

Employment

State: The official listing of staff and management vacancies is posted on *www.calpolyjobs.org*. To apply, go online and complete the application form. Applicants needing assistance may contact Human Resources at ext. 6-2236.

#101516-Administrative Support Coordinator I, College of Engineering, Industrial and Manufacturing Engineering, \$2,574-\$3,861/month. Closes: Jan. 25.

#101527-Administrative Support Coordinator I, Academic Affairs, ESS, Academic Records, temporary full-time through Sept. 30, \$2,808-\$4,212/month. Closes: Jan. 25.

#101529-Grants Analyst,

Administrative Analyst, Specialist I, Exempt I, Academic Affairs, Grants Development, \$3,845-\$5,770/month. Closes: Feb. 3.

Nominations for Distinguished Scholarship Award due Friday

Students, faculty, and alumni are encouraged to nominate faculty members for the Distinguished Scholarship Awards. Nominations are due by Jan. 18. Forms and submission information are available at: http://www.calpoly.edu/~acadsen/research_award.html.

New California Military Spouse/Domestic Partner Leave

Governor Schwarzenegger signed Assembly Bill 392 (Chapter 361), which allows families to spend time together when qualified military personnel are on leave from deployment during periods of military conflict. This law grants up to ten days unpaid leave to an employee who works at least an average of 20 hours per week and also is the spouse or registered domestic partner of a qualified member of the military on leave from deployment. Employees must provide written documentation to certify that the spouse or domestic partner will be on leave from deployment during the time that the employee has requested such leave. Contact Lisa Hensley, Human Resources, at ext. 6-7246 for more information.

Policies Protect Research Subjects, Deal with Fraud

The university has established policies and procedures for protecting people and animals involved in research projects and for addressing scientific fraud. All faculty, staff and students should be aware of these policies and follow designated procedures when conducting research. Regulations and procedures for working with human or animal subjects in research can be found at http://www.calpoly.edu/~sdavis/human.htm and http://www.calpoly.edu/%7Ergp/animalcare.html, respectively. Policies and procedures addressing scientific fraud and misconduct can be found at: http://www.calpoly.edu/%7Ergp/pdf/fraud.pdf. Information on how to comply with export control regulations can be found at www.rap.calpoly.edu/.

Deadline for State Faculty Support Grant Proposals

The deadline to submit proposals for awards of mini-grants and assigned time for the next academic year is **Jan. 22**. Guidelines and application forms are available at the Research and Graduate Programs Web site at http://www.rgp.calpoly.edu/sfsg.html or by calling ext. 6-1508.

Deadline for Student Research Competition Entries Feb. 18

The Research and Graduate Programs office encourages faculty and staff members to notify their students about the CSU Student Research Competition, set for **May 2 and 3** at CSU East Bay in Hayward. Students may adapt their senior projects or master's theses for entry in the competition. The deadline to submit entries for Cal Poly's **Mar. 1** campuswide review is **Feb. 18**. For more information, visit http://www.rgp.calpoly.edu/src.

Business Students Offer Free Tax Return Help Starting Feb. 2

Beginning **Saturday**, **Feb. 2**, Orfalea College of Business accounting seniors will prepare tax returns at no charge for individuals and families with gross income of less than \$40,000 per year. Tax return help will be available in the third-floor computer lab in the Business Building, every **Saturday through Mar. 15 from 11 a.m. to 2:30 p.m**.

Cal Poly Report is published every Wednesday. E-mail submissions to polynews@calpoly.edu by 4 p.m. on the Friday before publication.