Nov. 26, 2008

CAL POLY REPORT

The Weekly Newsletter for Faculty and Staff

CAL POLY REPORT SCHEDULE TO JAN. 7, 2009

Cal Poly Report will be issued Dec. 3 and Dec. 10. There will be no Report issued on Dec. 17, Dec. 24 or Dec. 31. The first issue in 2009 is set for Jan. 7.

VISIT THE CAL POLY REPORT ARCHIVES ANY TIME AT:

http://www.calpolynews.calpoly.edu/cpreport/reportindex.html

THIS WEEK IN MUSTANG ATHLETICS

NCAA Football Playoffs

#3 Cal Poly vs. #8 Weber State, Sat., Nov. 29, 6 p.m., Alex G. Spanos Stadium

Cal Poly (8-2 overall, 3-0 Great West), which for the first time in five seasons won seven straight games before falling in overtime to Wisconsin last week, begins its second Football Championship Subdivision playoff drive Saturday night, hosting Big Sky Conference co-champion Weber State (9-3, 7-1 Big Sky).

The seventh meeting between the two schools is scheduled for a 6:05 p.m. PST kickoff in Alex G. Spanos Stadium (11,075, natural grass). ESPN Radio (1280 AM) and KCPR (91.3 FM) will carry the first-round postseason game live, beginning with the pregame show at 5:30 p.m. The game also will be available on the Internet via audio and video streams at www.GoPoly.com.

Women's Basketball vs. UCLA Wednesday, Nov. 26, 7 p.m. Mott Gym

Women's Basketball

Courtyard by Marriott San Luis Obispo Holiday Beach Classic*

Cal Poly vs. UMKC Friday, Nov. 27, 2 p.m.

UMKC vs. Cal State Bakersfield Saturday, Nov. 28, 1 p.m.

Cal Poly vs. Idaho Saturday, Nov. 28, 3 p.m.

Idaho vs. Cal State Bakersfield, Sunday, Nov. 29, 2 p.m.

*Admission is FREE for all fans for all games of the Holiday Beach Classic

POINSETTIA SALE TO START DEC. 1

Poly Plant Shop's annual poinsettia sale, featuring more than 2,500 plants with 30 varieties and many colors, begins Dec. 1 and continues through mid-December at Poly Plant Shop. The holiday flowering plants are grown by students in the university's Poinsettia Agriculture Enterprise Project. This year's poinsettia project offers traditional reds and whites as well as many novelty colors such as pinks, oranges, marbles, and

maroons. Painted and glittery poinsettias will be featured as part of this year's crop. Painted colors include blues, purples, and yellows.

Plants will also be available at the shop's annual Holiday Open House on Dec. 5 and at the Poinsettia Open House on Dec. 6 and 13. For more information, visit http://calpolynews.calpoly.edu/news_releases/2008/November/Poinsettia.html or http://calpolynews.calpoly.edu/eventsindex.html.

EL CORRAL BOOKSTORE APPRECIATION DAYS SET FOR DEC. 2-4

Faculty and Staff Annual Appreciation Days are set for Dec. 2-4 at El Corral Bookstore. Save 30 percent on selected merchandise. Show your Cal Poly I.D. to receive your discount on Cal Poly clothing and gifts, school and office supplies, general reading and reference books, seasonal and holiday gifts, jewelry, and much more. This is the biggest sale of the year.

COMMENT ON NEW INFORMATION SECURITY POLICIES BY DEC. 3

Faculty, staff and students have until 5 p.m. on Wednesday, Dec. 3, to review and comment on new information security policies and standards drafted by the CSU that are intended to help individual campuses protect sensitive information and privacy. Consultative committees have been asked to review and comment on behalf of their constituencies but anyone can submit comments. Topics of interest include responsible use, privacy, incident response, awareness and training, and roles and responsibilities.

The CSU draft documents and instructions for submitting comments are available at http://security.calpoly.edu/docs/csu/. NOTE: Since these drafts are for internal CSU use only, they can only be accessed from on-campus. If you have problems accessing the site, please notify security@calpoly.edu or call ext. 6-2966.

CORPORATION BOARD MEETING SET FOR DEC. 5

The Board of Directors of the Cal Poly Corporation will hold a regular meeting on Friday, Dec. 5, at 8:30 a.m. in the Corporation Administration Building, Conference Room 124. This is a public meeting. For further information about this meeting or to obtain a copy of the meeting agenda, contact Bonnie Murphy, executive director, Cal Poly Corporation, at ext. 6-1131.

DISTINGUISHED SCHOLARSHIP AWARD NOMINATIONS DUE DEC. 5

Students, faculty and alumni are encouraged to nominate faculty for the Distinguished Scholarship Awards. These awards recognize the scholarship and creative activity of both junior and senior faculty across all disciplines represented at Cal Poly. For a nomination form and more information, visit http://www.calpoly.edu/~acadsen/dsa.html.

DISTINGUISHED TEACHING AWARD NOMINATIONS DUE DEC. 5

Nominate your most outstanding and inspiring professor by Dec. 5. Any student may submit one or more nominations, which include the professor's name, department, and a supporting statement containing evidence of merit based upon criteria for this year's Distinguished Teaching Award. The nomination period began Oct. 27 and ends Friday, Dec. 5. For more information and the nomination form, visit http://www.calpoly.edu/~acadsen/dta.html.

EFFECTIVE TEACHING AND LEARNING SERIES APPLICATIONS DUE DEC. 8

The Center for Teaching and Learning (CTL) will be offering the Effective Teaching and Learning Series in Winter Quarter 2009. Participants will engage in a once-weekly, quarter-long course to examine strategies and develop resources for effective teaching and learning. All faculty (tenured and tenure-track) and lecturers (part-time and full-time) are encouraged to participate. Weekly sessions will take place on Wednesdays from 2-4 p.m. in Kennedy Library, Room 510B.

The following topics will be covered: course design, instructional methods (pedagogy), formative and summative assessment, working with students, technology, and scholarship. Active participation during sessions and completion of course readings will be integral to successful completion of the Effective Teaching and Learning Series.

Participants that attend and complete the 10-week Effective Teaching and Learning series will receive a certificate and a Cal Poly Corporation stipend of \$250 (taxable income) or \$250 (non-taxable) stipend to participant's department for reimbursable professional development opportunities. For more information and an application, visit http://www.ctl.calpoly.edu/workshops/index.html or contact ctl@calpoly.edu.

TOM ZUUR RETIREMENT RECEPTION SET FOR DEC. 10

Join the Office of Academic Records and Academic Affairs to celebrate the retirement of Tom Zuur, registrar and director of OAR. After 26 years at Cal Poly, and serving 40 years in the public sector, Tom is heading off to weed-whack tumbleweeds and ride his tractor. Tom's final Cal Poly shindig will be held on Wednesday, Dec. 10 in the Farm Shop from 2-4 p.m.

BEST PRACTICES FOR ASSESSMENT SET FOR DEC. 10

The Academic Assessment Council presents "Lessons Learned: Effective Program Assessment Practices" on Dec. 10 from 4 – 5 p.m. in Kennedy Library, Room 202. "Best practices" for assessment will be presented by representatives from CLA. All faculty and staff who may be interested in this topic are invited to attend. For more information, contact Delores Lencioni in Academic Programs at ext. 6-7299.

HOLIDAY GIFT DRIVE 2008 UNDER WAY

Faculty and staff are invited to participate in Holiday Gift Drive 2008, put on by Student Community Services. Go to Room 217 in the UU and pick a child's gift wish off the holiday tree. Student Community Services is working with several local agencies, which have identified low-income children to be the recipients in the drive. Those agencies include Big Brothers Big Sisters of San Luis Obispo County, Pacheco Elementary School, the Housing Authority of the City of San Luis Obispo, the county Department of Social Services, and the Economic Opportunity Commission. Return gifts by Dec. 10.

Student Community Services will work with the individual agencies to distribute the gifts. For more information, contact gift drive organizer Austin Helton at 758-8445 or ahelton@calpoly.edu. For more on Student Community Services, visit http://studentlife.calpoly.edu/scs/.

ORDER CHEESE HOLIDAY GIFT PACKS THROUGH DEC. 12

The historic Cal Poly Creamery is once again offering gift packs of its student-made cheeses for the holidays. The seven varieties for sale are Gouda, Smoked Gouda, Mustang Cheddar, Smoked Cheddar, Chipotle Jack, San Luis Lace and reduced-fat Lace. The Gouda and San Luis Lace are award-winning cheeses. All are available for order through Dec. 12 at www.calpolycheese.com.

HUMAN RESOURCES UNVEILS NEWLY DESIGNED WEB SITE

The Human Resources Web site has a new look and a new url. It was designed for easier navigation to HR program information. It was also updated to comply with the CSU Accessible Technology Initiative (ATI) and related policies to provide access to individuals with disabilities. If you have saved Web browser favorites that point to the HR Web site, they will need to be updated. Vist the new Human Resources Web site at http://www.afd.calpoly.edu/hr/. If you have questions about the Web site, call Chris Blackburn at ext. 6-5175.

PRESCHOOL AND KINDERGARTEN SPACE AVAILABLE FOR WINTER OUARTER 2009

The ASI Children's Center has openings for Winter Quarter 2009 for staff and faculty children born March 2004 and prior, for preschool classes, Room 6 and Room 7. Full-time and part-time spaces are available. Limited spaces are also available in the Kindergarten Program starting Winter Quarter 2009. Kindergarten enrollment requires age eligibility for public kindergarten, born between Dec. 3, 2002 and Dec. 2, 2003. Kindergarteners are required to attend a minimum of Monday through Friday, 8:30 a.m. to 3 p.m. but can choose longer days. Spaces will be filled on a first-come, first served basis.

For more information visit the ASI Children's Center, Bldg. 133, to complete a waiting list application or call ext. 6-1267. Mention interest in Room 6 and 7 enrollment. Refrain

from calling to inquire about children on our waiting list that were born after March 2004. You will be contacted when space becomes available.

RESTRICTION OF CAMPUS ACTIVITIES REQUESTED ON COMMENCEMENT DAYS

The Commencement Committee requests that the campus community be alerted to the days during the 2008-2009 academic year when campus activities should be restricted to those directly related to commencement. The Committee asks that competing activities not be scheduled for the campus on Saturday, Dec. 13, 2008 or Saturday and Sunday, June 13 and 14, 2009. Fall Commencement will be in the Rec Center on Dec. 13 and will require full use of the Rec Center and the surrounding areas.

For Spring Commencement, Saturday and Sunday, June 13 and 14, held in the Stadium, the Committee has requested that no competing activities be scheduled for any oncampus locations when some 30,000 commencement participants, candidates, and guests will be on campus. This number taxes all campus facilities, especially parking and roadways.

NOMINATIONS SOUGHT FOR TOP STAFF AWARD

The deadline to submit a nomination form the 2008-2009 Outstanding Staff Employee Award is Jan. 16, 2009. Nominees must be full-time or part-time employees of the University, Corporation, or ASI who are in at least their third year of employment as of Dec. 31 and are not represented by bargaining unit 3 (faculty). Former recipients of the award are ineligible. The Outstanding Staff Nomination Form, and Reference Form can be found at: http://www.afd.calpoly.edu/HR/forms/index.html#OutstandingStaff.

SAVE THE DATE: SERVICE AWARDS LUNCHEON SET FOR MAR. 5

State, Foundation and ASI employees with milestone service anniversaries in 2008 will be honored at the Service Awards Luncheon on Thursday, Mar. 5, 2009, from 11:30 a.m.-1:30 p.m. in Chumash Auditorium. The theme for this year's event will be "Go GREEN and gold." Tickets for the event will be \$12 and will go on sale Monday, Feb. 2. Watch for more information in an upcoming issue of the Cal Poly Report, including where to buy tickets.

CATASTROPHIC LEAVE DRIVE FOR GIGI DODGE

Gigi Dodge, administrative support assistant in Graphic Communications, has qualified for personal catastrophic leave. To donate vacation and/or sick leave to help Dodge remain in full pay status during an extended leave of absence, contact Korla McFall in Graphic Communications at ext. 6-1109 or kmcfall@calpoly.edu to request a donation form.

STATE EMPLOYMENT OPPORTUNITIES

The official listing of staff and management vacancies is posted on http://calpolyjobs.org
To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#101803-Nutritionist, College of Science and Mathematics, Kinesiology. Temporary, .75 time, one-year appointment, \$2,734.50 - \$4,101.75/month. Open until filled. Reviews begin: Dec. 7.

#101804—Web Administrator, Information Technology Consultant, Career, College of Agriculture, Food and Environmental Sciences, \$4,314 - \$8,831/month. Closes: Dec. 19.

For more Cal Poly news, such as campus events and entertainment, go to http://calpolynews.calpoly.edu. Updated daily, this site also contains news and photos about Cal Poly faculty, staff, students and alumni. To subscribe to the RSS feed, look for the orange icon at the top of the page. For more information on the Cal Poly News RSS feed, contact Teresa Hendrix at polynews@calpoly.edu.

Cal Poly Report is published every Wednesday. To submit an item for Cal Poly Report, e-mail it to <u>polynews@calpoly.edu</u> by 4 p.m. on the Friday before publication and put "For Cal Poly Report" in the subject heading.

Please do not reply to this email. Use <u>polynews@calpoly.edu</u> for all correspondence with the Office of Public Affairs.