NOTE: PLEASE KEEP THIS AGENDA 
FOR THE MARCH 13 SENATE MEETING 

CALIFORNIA POLYTECHNIC STATE UNIVERSITY 
San Luis Obispo, California 93407 
ACADEMIC SENATE 
805.756.1258 

Agenda 
ACADEMIC SENATE 
Tuesday, March 6 and March 13, 2001 
UU220, 3:00 to 5:00pm 

I. Minutes: Approval of minutes for Academic Senate meetings of January 23, February 13, and 
February 20, 2001 (pp. 2-6). 

II. Communications and Announcements: 
A. Academic Senate Membership for 2001-2002: (pp. 7-8). 
B. Nominations are now being accepted for the positions of Academic Senate Chair, 
Vice Chair, and Secretary. If you are interested in serving in one of these positions, 
please fill out the attached nomination form (p. 9), and return to the Academic Senate 
office by Friday, March 9, 4pm. Election of officers will take place at the March 13 
Senate meeting. 

III. Reports: 
A. Academic Senate Chair: 
B. President’s Office: 
C. Provost’s Office: 
D. Statewide Senators: 
E. CFA Campus President: 
F. ASI Representatives: 
G. Other: President Baker will be in attendance for Senate discussion. 

IV. Consent Agenda: 

V. Business Item(s): 
A. Resolution on Status of CFA-CSU Contract Negotiations: second reading, 
Executive Committee (pp. 10-11). 
B. Resolution to Update the Campus Administrative Manual Senior Project Section: 
second reading, Breitenbach, chair of Instruction Committee (pp. 12-16). 
C. Resolution on Incomplete “I” Contracts: second reading, Breitenbach, chair of 
Instruction Committee (pp. 17-18). 
D. Resolution on Commencement: first reading, Breitenbach, chair of Instruction 
Committee (p. 19). 
E. Resolution on Enrollment Growth for Fall 2001: first reading, Executive Committee 
(pp. 20-21). 
F. Resolution on Calendar: first reading, Executive Committee (p. 22). 

VI. Discussion Item(s): 

VII. Adjournment:
Preparatory: The meeting opened at 3:15pm.

I. Minutes: The minutes for the Academic Senate meeting of November 21, 2000 were approved without change.

II. Communications and Announcements:

III. Reports:

A. Academic Senate Chair: Faculty Trustee, Harold Goldwhite, will be in attendance at the Senate's meeting of February 13. Faculty retroactive salary increases can be expected in March 1 paychecks.

B. President's Office: The governor's budget includes $292m in additional funds to the CSU and $10m in permanent funding for the Workforce Initiative. The Board of Trustees hope this amount will be increased to $30m over the next few years.

C. Provost's Office: Admissions this year are very strong with a significant increase in diversity applicants. Contract issues between CFA and CSU were not resolved so imposition is expected this week.

D. Statewide Senators: (Gooden) The statewide Academic Affairs Committee is preparing a response to the Master Plan and is asking for input from local senators. (Kersten) The CSU is considering the granting of Ed.Ds (doctorate of education). The demand for Ed.Ds in California is fairly high for administrative positions in K-12. Faculty have until March 5 to provide input.

E. CFA Campus President:

F. ASI Representatives: (Love) Students are being surveyed for their opinions on a semester/quarter calendar.

G. Other: (Detweiler) Significant upgrades are planned for existing and new housing. 800 new beds will be in place by fall 2002. Student Affairs is hoping to double the number of students involved in Service Learning programs through the service learning component offered in courses and through leadership training.

IV. Consent Agenda:

V. Business Item(s):

A. Resolution on Choice of Catalog Requests Older than 10 Years: second reading. M/S/P to approve resolution.

B. Resolution on Information Technology Resources Responsible Use Policy: first reading. Suggestions were offered for improving the resolution. The resolution will be a second reading item at the next Senate meeting.
C. **Resolution to Prepare Proposal to Raise Standards for Mathematics at Cal Poly:**
   first reading. Considerable discussion was held on this resolution and suggestions
   offered. The resolution will be a second reading item at the next Senate meeting.

D. **Resolution on Consultation Procedures for FMI Criteria:** first reading. Suggestions
   were offered for improving the resolution. The resolution will be a second reading item
   at the next Senate meeting.

VI. Discussion Item(s):

VII. Adjournment: Meeting was adjourned at 5pm.

Submitted by:

[Signature]

Margaret Camuso
Academic Senate
Minutes of the
Academic Senate meeting of
Tuesday, February 13, 2001
UU220, 3:00 to 5:00pm

Preparatory: The meeting was opened at 3:12pm.

I. Minutes: none.

II. Communications and Announcements:
If needed, an additional Senate meeting will be scheduled for next Tuesday, February 20, to complete today’s agenda items.

III. Reports:
A. Academic Senate Chair:
B. President’s Office:
C. Provost’s Office:
D. Statewide Senators:
E. CFA Campus President:
F. ASI Representatives:
G. Other:
(1) Mike Suess, Associate VP for Academic Personnel: “The State Controller is processing retro GSIs...the retro GSI pay (July through January) could be received by some as early as this week and by most, by end of month. The February paycheck will reflect the GSI increase. We are trying our best to process the FMI and SSI increases. If all goes well, faculty should get retro amounts in March, and if a hitch, then in April. We expect March paychecks to reflect increases for FMI, SSI, promotions, etc. Academic Personnel will send individualized memos to each faculty detailing salary history as reflected by these increases.”

(2) Harold Goldwhite, Faculty Trustee: Trustee Goldwhite was a guest at today’s meeting. He presented information on statewide matters and answered questions.

Growth: The CSU will experience increasing pressure systemwide for enrollment growth over the next 10 years. At that time, enrollment will reach a plateau and stay there. Growth is being accommodated through several means: new campuses, off campus centers, expanded use of existing facilities (year round operations), incentives to students who enter during summer quarter, and increased class hours. The use of technology assisted instruction is not a cost effective way to expand capacity. It is costly in terms of faculty time and operating costs.

Calendar: The Chancellor is eager to move the CSU to a semester calendar. His feeling is that this will improve relations with community colleges. Some money is available for campuses requiring conversion.

Quality: Recruitment and retention of the highest quality faculty is a CSU priority. Increasing salaries, subsidizing housing, and generating resources to meet the expectations/needs of new faculty are being discussed.

Ed.D degree: The CSU will be mounting an effort to grant independent Ed.D degrees. There is currently a shortage of these degrees in the K-12 system. The UC and private universities are expected to protest the addition of this program to the CSU’s offering.
Resources: The costs of the current energy crisis will directly affect the CSU and its ability to create funding for capital improvements through the use of bonds. The present capital construction bond ends next year. A bond measure is needed on the March 2002 ballot for capital improvements, but our past coalition partners (K-14) may be backing out of prior arrangements for equal fund division. A consideration might be to assess students a capital facilities fee to create a funding flow that could be used as collateral for bonds financed by the CSU instead of the state.

Questions and answers:
What are Chancellor Reed's reasons for moving all campuses to a semester system? He feels this would provide easier transition points in scheduling between community colleges and CSU campuses. This is not a strong argument, and it is not held among all higher administrators in the CSU.

What is your position on the offering of Ed.Ds by the CSU? Presently, masters programs throughout the CSU are not sufficiently funded. It would be hazardous to offer a doctoral program with limited funds. The statewide Academic Senate may come out with a statement to this effect.

Should the CSU pay for the upkeep and utilities of privately built buildings on campus? If they are used for education, yes.

Has the Board of Trustees addressed the costs of the current energy crisis? It has started its discussion. The CSU is ahead of other institutions in conservation. The CSU was farsighted in negotiating a long term contract with Enron.

Labor relations: The Board of Trustees is not happy about negotiations between CSU and Unit 3. Overall relations with the other units are good since all other units have new contracts. Merit pay is the only item in dispute between CSU and Unit 3. In preparing for negotiation of a new contract, the Board will be setting up an independent group (with neutral arbitrator) to discuss merit schemes. Having a performance component of salary is part of the partnership between the CSU and the governor. However, there’s lots of room for flexibility. Criteria standards for merit actions remain the domain of campus Senates.

IV. Consent Agenda:

V. Business Item(s):
   A. Resolution on Status of CFA-CSU Contract Negotiations: first reading. This resolution is a statement from faculty to CFA and CSU that the lack of contract settlement is impacting recruitment and other faculty issues. It will return as a second reading item on March 6.
   B. Resolution on Information Technology Resources Responsible Use Policy: second reading. The state requires the university to have a Responsible Use Policy. The Chair commended this committee for the numerous hours it devoted to preparation of this document. M/S/P to approve the resolution and its attached policy.

VI. Discussion Item(s):

VII. Adjournment: Meeting was adjourned at 5:00pm. The meeting was recessed until February 20, 2001, 3pm in UU220.

Submitted By:
Margaret Camuso
Academic Senate
Minutes of the
Academic Senate
Tuesday, February 20, 2001
UU220, 3:00 to 5:00pm

[Today's meeting was a continuation of the February 13, 2001 Senate meeting]

Preparatory: The meeting was opened at 3:15pm.

I. Minutes: none.

II. Communications and Announcements:

III. Reports:
A. Academic Senate Chair:
B. President's Office:
C. Provost's Office:
D. Statewide Senators: (Kersten) The state budget is being spent quickly due to the energy crisis. The Chancellor feels strongly about adding the Ed.D. degree to CSU offerings.
E. CFA Campus President:
F. ASI Representatives:
G. Other:

IV. Consent Agenda:

V. Business Item(s):
A. Academic Calendars for 2001/02 and 2002/03: first reading. Moved to second reading. M/S/P to approve the two calendars as submitted (calendars now include the Cesar Chavez birthday holiday).
B. Resolution on Consultation Procedures for FMI Criteria: second reading. Resolution tabled until contract is settled.
C. Resolution to Prepare Proposal to Raise Standards for Mathematics at Cal Poly: second reading. M/S/F.
D. Resolution to Update the Campus Administrative Manual Senior Project Section: first reading. This resolution will return as a second reading item at the March 6 Senate meeting.
E. Resolution on Incomplete "I" Contracts: first reading. This resolution will return as a second reading item at the March 6 Senate meeting.
F. Resolution on Election of Academic Senate Representative for Part-time Academic Employees: first reading. Moved to second reading. M/S/P to approve this resolution, making the Senate representative for part-time employees an elected position.
G. Resolution on Strategic Plan for Service Learning and Policy and Procedures: first reading. Moved to second reading. M/S/P to approve resolution.

VI. Discussion Item(s):

VII. Adjournment: Meeting was adjourned at 5:00pm.

Submitted by:

Margaret Camuso
Academic Senate
## ACADEMIC SENATE MEMBERSHIP for 2001-2002

[Highlighted names indicate newly elected members]

### COLLEGE OF AGRICULTURE (7 representatives)

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
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<tbody>
<tr>
<td>Ahern, Jim</td>
<td>Agribusiness</td>
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<td>Amspacher, Bill</td>
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<td>Beckett, John</td>
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<td>Dingus, Del</td>
<td>Soil Science</td>
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<td>Hendrick, Frank</td>
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<td>Noel, Jay</td>
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<td>Ruehr, Tom</td>
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### COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN (5 representatives)

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<tbody>
<tr>
<td>Boswell, Mike</td>
<td>City &amp; Regional Planning</td>
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<tr>
<td>Epstein, Bill</td>
<td>Construction Management</td>
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<tr>
<td>Reich, Jon</td>
<td>Architecture</td>
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<tr>
<td>Yip, Chris</td>
<td>Architecture</td>
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<td>VACANCY</td>
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### COLLEGE OF BUSINESS (5 representatives)

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<tr>
<td>Bertozzi, Dan</td>
<td>Global Strategy and Law</td>
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<td>Borin, Norm</td>
<td>Global Strategy and Law</td>
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<td>Burgunder, Lee</td>
<td>Accounting</td>
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<td>Igbal, Zaf</td>
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### COLLEGE OF ENGINEERING (7 representatives)

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<th>Name</th>
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<tbody>
<tr>
<td>Deturris, Dianne</td>
<td>Aerospace Engineering</td>
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<tr>
<td>Goel, Rakesh</td>
<td>Civil and Environmental Engineering</td>
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<tr>
<td>Harris, Jim</td>
<td>Electrical Engineering</td>
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<tr>
<td>Heidersbach, Bob</td>
<td>Materials Engineering</td>
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<tr>
<td>LoCascio, Jim</td>
<td>Mechanical Engineering</td>
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<tr>
<td>Menon, Unny</td>
<td>Industrial Engineering</td>
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<tr>
<td>Stearns, Dan</td>
<td>Computer Science</td>
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### COLLEGE OF LIBERAL ARTS (9 representatives)

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<th>Name</th>
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<tbody>
<tr>
<td>Evnine, Simon</td>
<td>Philosophy</td>
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<tr>
<td>Foroohar, Manzar</td>
<td>Ethnic Studies</td>
</tr>
<tr>
<td>Laver, Gary</td>
<td>Psychology and Human Development</td>
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<tr>
<td>Osmond, Penny</td>
<td>Graphic Communication</td>
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<tr>
<td>Rinzler, Paul</td>
<td>Music</td>
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<tr>
<td>Rubba, Johanna</td>
<td>English</td>
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<tr>
<td>Scriven, Tal</td>
<td>Philosophy</td>
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<tr>
<td>Wetzel, Jean</td>
<td>Art and Design</td>
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<tr>
<td>Wilvert, Cal</td>
<td>Social Sciences</td>
</tr>
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</table>
### COLLEGE OF SCIENCE AND MATHEMATICS (8 representatives)
- Brown, Ron: Physics
- Elrod, Susan: Biological Sciences
- Goldenberg, Stu: Math
- Greenwald, Harvey: Math
- Lewis, George: Math
- Puhl, Susan: PE and Kinesiology
- Rein, Steven: Statistics
- VACANCY

### PROFESSIONAL CONSULTATIVE SERVICES (4 representatives)
- Andre, Barbara: International Education and Programs
- Breitenbach, Stacey: CENG Advising Center
- Jelinek, Cindy: CSM Advising Center
- Montgomery, Wayne: Library

### UNIVERSITY CENTER FOR TEACHER EDUCATION (1 representative)
- Hernandez, Anita: UCTE

### STATEWIDE ACADEMIC SENATE (3 representatives)
- Gooden, Reg: CLA
- Hood, Myron: CSM
- Kersten, Tim: CBUS
NOMINATION FOR ACADEMIC SENATE OFFICE
2001-2002

I hereby nominate ____________________________
(please print)

for the following Academic Senate position:
Chair ______  Vice Chair ______  Secretary ______

signatures of three tenured faculty members:
(nominators must also be current senators)

____________________

____________________

____________________

CONSENT TO SERVE

If elected, I will serve as an Academic Senate officer for the 2001-2002 term.

____________________
(Signature of nominee)

PLEASE CALL THE ACADEMIC SENATE OFFICE (61258)
TO ENSURE YOUR NOMINATION WAS RECEIVED

NOMINATION FORM MUST BE RECEIVED IN THE ACADEMIC SENATE OFFICE BY FRIDAY, MARCH 9, 2001, 4pm.
WHEREAS, The California State University (CSU) has imposed its contract on the faculty of the CSU at the conclusion of the last two rounds of contract negotiations; and

WHEREAS, The current Faculty Merit Increase (FMI) program has been a major point of disagreement between the CSU and the California Faculty Association (CFA) in contract talks; and

WHEREAS, After a thorough hearing of both sides, independent arbitrator Richard B. Danehy recently issued a Fact Finder’s Report that stated the FMI program “appears to be ill conceived and poorly administrated”; and

WHEREAS, The Academic Senate of the CSU has endorsed the report of its merit pay task force and the recommendations of that report; and

WHEREAS, The current procedures for retention, tenure, and promotion (RTP) already constitute a recognized merit system; and

WHEREAS, The salaries of the faculty of the CSU remain below the average salaries of those faculty of the CPEC comparison institutions, even though there have been substantial salary increases in the CSU compensation budget for the past three years; and

WHEREAS, Low salaries, high faculty workload and continual contract disputes, together with California’s high cost of living, have seriously hampered the ability of the CSU to hire, recruit and retain good faculty; and

WHEREAS, The CFA and the CSU are about to begin a new series of negotiations for a successor contract; therefore, be it

RESOLVED: That the Academic Senate of Cal Poly urge the administration of the CSU to abandon the current FMI program; and be it further

RESOLVED: That any future merit pay program be based on the recommendation of the merit pay task force report of the Academic Senate CSU and a system of rewards based on the existing RTP and peer review processes; and be it further

RESOLVED: That criteria for “awards” “rewards” in any merit pay program be made explicitly clear and public explicit with published expectations for each campus and for each level of evaluation (i.e., departments, department chairs, deans, provosts, and presidents); and be it further
RESOLVED: That the Academic Senate of Cal Poly strongly urge that CFA and CSU work together to conclude contract negotiations in a timely manner and in such a way that will not have a negative impact on the efforts to recruit and retain new faculty in an appropriate manner that will not impair the efforts to recruit and retain new faculty.

Proposed by: Academic Senate Executive Committee
Date: January 30, 2001
Revised: February 5, 2001
Revised: February 28, 2001
WHEREAS The Campus Administrative Manual (CAM) Senior Project section 412.2 was last updated in April 1982; and

WHEREAS The vagueness of the current CAM Senior Project section contributes, by its lack of guidance, to the continuing problem of students who do not understand how to complete the senior project in a timely fashion; therefore, be it

RESOLVED That Cal Poly adopt the attached, more specific senior project guidelines as a revision of CAM Senior Project section 412.2.
Definition

The Senior Project at the California Polytechnic State University, San Luis Obispo is a formal report of the results of a study or experiment selected and completed under faculty supervision by each student prior to the receipt of the bachelor's degree. The types of problems which form the bases of the study or experiment are directly related to the student's fields of employment or intended employment. The senior project is a capstone experience required for all Cal Poly students receiving a baccalaureate degree. It integrates theory and application from across the student's undergraduate educational experiences. The senior project consists of written documentation (LENGTH TO BE DETERMINED BY DEPARTMENT) based on the execution of one or more of the following: 1) a design OR CONSTRUCTION experience, 2) an experiment, 3) a self-guided study or research project, 4) a presentation, 5) a report based on internship, coop, OR SERVICE LEARNING experience, 6) a public portfolio display or performance. The precise nature or form of a senior project is to be determined by the department or program of the student's major. The senior project is normally related to the student's field of study, future employment and/or scholastic goals, and is carried out under direct faculty supervision.

Expected Outcomes (AT THE DISCRETION OF THE DEPARTMENT)

1. Ability to reduce a general problem to specific points of analysis
2. Ability to organize points of analysis into a logical sequence
3. Ability to estimate hours of labor and cost of materials necessary to complete a project
4. Ability to apply competencies acquired in other courses to the successful completion of a specific project
5. Ability to obtain information necessary to the solution of a problem by library study, experimentation, and/or correspondence and personal contact with people who have had experience in the field
6. Ability to follow a work outline without overlooking any major points or significant details
7. Ability to develop and follow a project plan
Recognition of the fact that completion of a project on schedule is an essential element of successful work

6. Ability to estimate hours of labor and/or cost of materials necessary to complete a project

Ability to organize, illustrate, and write clear, concise, and correct report of the investigation

7. Ability to organize, illustrate, and write clear and concise project documentation

Ability to work for a supervisor who desires quality performance with a minimum of supervision

8. Ability to accept supervision when needed

412.3 211.43 Requirements

1. Every student must complete satisfactorily the Senior Project prior to the receipt of the bachelor's degree.

1. The total number of senior project units must be 1 to 6 quarter units.

2. The number of quarter units of credit for Senior Project must be within the range of 2 to 4.

2. The senior project requirements would be the same for all students in a given curriculum, but not for all students in the university, because of the nature of the various curricula.

3. The specific number of units required would be the same for all students in a given curriculum, but not for all students in the university, because of the nature of the various curricula.

3. Normally 30 hours of student work will be required for each unit of credit granted.

A minimum of 30 hours of student work will be required for each unit of credit granted.

4. Projects requiring an excessive amount of time are discouraged.

The character of each curriculum will determine the method of organization of the course requirement, i.e., lecture or activity.

5. The number of students participating in a group senior project should not be so
large as to unduly limit individual experience or responsibility and initiative.

6. One or two quarters of work may be specified for the various curricula depending upon the nature of the curricula.

6. The student is responsible for identifying costs and potential funding sources for senior project prior to initiation of the project. Costly projects are discouraged.

7. The responsibility for costs for materials and supplies used in the project will be determined in advance by the university. Costs should be borne by the student when the product of the project is for personal use.

7. It is the student's responsibility to become informed about the university's intellectual properties policy AND HUMAN SUBJECTS POLICY (WHERE APPLICABLE).

8. The number of students involved in any given project should not be so large as to limit individual experiences or responsibility and initiative. Each student should be required to meet meaningfully the 30 hours per unit of credit minimum.

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Library Copy

1. One copy of each Senior Project will be sent by the academic department to the University Library where it will be copied on microfiche. A microfiche copy of the project will become part of the Library's collection where it will be available for public use. One copy of each microfiche project will also be deposited in the University archives.

1. The academic department may send one copy of each senior project to the University Library where it will be reproduced on microfiche or in an electronic format. A microfiche or electronic copy of the project will become part of the Library's archival collection where it will be available for public use.

Archival copies of senior projects will be available either on microfiche or in an electronic format.

3. After being copied on microfiche, the original project will be returned to the academic department of its origin. Non-print media (slides, audio/video tapes), however, comprising all or part of a project will be permanently retained in the Library collection.

2. After being copied on microfiche or electronically, the original project will be returned to the academic department of its origin as applicable. Non-print media (slides, audio/video tapes, CD’s, floppy disks, etc.) however, comprising all or part of a project will be permanently retained in the Library collection.

4. All projects submitted to the Library will follow a standardized format for title page, approval page, and abstract. Details of this format are found in Procedures
for Submitting Senior Projects to the Library, available from the University Archives in the Library.

3. All projects submitted to the Library will include a completed Senior Project Requirement Form and a title page. The Senior Project Requirement Form must be signed by the student’s advisor or academic department head before it can be accepted for processing by the Library. The title page should follow a standardized format.

2. Each student is required to pay a fee for copying his/her Senior Project on microfiche.

4. Each student is required to pay a library processing fee for making her/his senior project available.
Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-____-01/IC
RESOLUTION ON
INCOMPLETE "I" CONTRACTS

WHEREAS, The Cal Poly catalog indicates that an incomplete "I" grade signifies that a portion
of the required coursework has not been completed and evaluated in the
prescribed time period due to fully justified reasons and there is still a possibility
of earning credit; and

WHEREAS, In order to complete the coursework in an agreed upon time period, it is the
student's responsibility to meet with the instructor to determine how the
unfulfilled course requirements will be satisfied; and

WHEREAS, Some students and instructors find the process of converting an "I" grade to a
letter grade confusing; and

WHEREAS, An "I" contract between the student and instructor would outline what the student
needs to complete in order to have a grade assigned within the prescribed time
period; therefore, be it

RESOLVED: Cal Poly adopts the attached "I" contract form and strongly encourages its use;
and be it further

RESOLVED: Copies of the "I" contract form be made readily available on the Cal Poly web
site, in the Office of Academic Records, and at the College Advising Centers.

Proposed by: Academic Senate Instruction Committee
Date: January 24, 2001
Revised: January 30, 2001
California Polytechnic State University, San Luis Obispo

"I" GRADE CONTRACT

Instructions: The faculty member or the student can initiate the "I" contract. The form should be completed prior to the submission of the "I" grade or no later than the third week of the following quarter. Once the form is completed with the required signatures, the student returns the form to the Department Office that offers the course.

<table>
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<tr>
<th>PART I: BASIC INFORMATION</th>
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<tbody>
<tr>
<td>STUDENT NAME:</td>
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<td>COURSE/SECTION:</td>
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<td>INSTRUCTOR:</td>
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| PART II: STUDENT'S CURRENT GRADE, WITHOUT COMPLETION OF THE ADDITIONAL COURSEWORK OUTLINED IN PART III (optional): |
| Grade |

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<tr>
<th>PART III: DESCRIBE WHAT THE STUDENT MUST DO TO HAVE THE &quot;I&quot; GRADE CHANGED TO A LETTER GRADE:</th>
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<tbody>
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<td>Final</td>
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<td>Homework</td>
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<td>Other (explain in comments area)</td>
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<tr>
<th>PART IV: BY WHAT DATE MUST THE WORK DESCRIBED IN PART III BE COMPLETED? (MAXIMUM TIME ALLOWED: ONE YEAR FROM LAST DAY OF QUARTER IN WHICH &quot;I&quot; WAS GIVEN)</th>
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<tr>
<th>PART V: I agree to complete the above requirements as outlined above. I realize that this form must be signed and processed no later than the third week of the following quarter the &quot;I&quot; was received. I realize that a registration hold may be placed by the Dean's Office or Advising Center of the College that offers the course if this form is not processed and returned to the Department Office (offering the course) by the stated deadline. I realize this contract expires one year from the date the &quot;I&quot; grade was given (&quot;I&quot; grade will convert to an &quot;F&quot; grade) or the date stated in Part IV.</th>
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| STUDENT'S SIGNATURE: | Date |

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<th>Part VI: Once the student has met the above terms, I agree to replace the &quot;I&quot; grade with a letter grade.</th>
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| INSTRUCTOR'S SIGNATURE: | Date |

CC: Office of Academic Records, Student's Department Office, Department Office Offering The Course, Student, Instructor
WHEREAS, Cal Poly maintains high academic standards and integrity; and

WHEREAS, Commencement is a ceremony for the conferring of a degree marking the completion of all academic requirements (Webster's New Collegiate Dictionary); therefore, be it

RESOLVED: That participation by students who have not completed all degree requirements is contradictory to the spirit of academic integrity and of the commencement ceremony; and be it further

RESOLVED: That it shall be the policy of Cal Poly that only students who have completed all of their degree requirements may participate in commencement; and be it further

RESOLVED: That Cal Poly’s administration, in consultation with the Academic Senate, develop a timeline to support and implement this resolution.

Proposed by: Academic Senate Instruction Committee
Date: February 5, 2001
WHEREAS, Cal Poly increased its enrollment with the addition of 3,985 new students in the fall of 2000; and

WHEREAS, Cal Poly will increase its enrollment for the fall of 2001 with a target of about 4,450 new students; and

WHEREAS, This increase in enrollment will require a substantial increase in the number of sections of mathematics, English, and other General Education courses; and

WHEREAS, A conservative estimate of the costs needed to hire sufficient faculty to cover the additional sections required to meet projected student demand is in excess of $1,000,000; and

WHEREAS, There is no indication of an increase of that magnitude in next year’s Academic Affairs budget; and

WHEREAS, There does not exist adequate faculty office space to house the additional faculty needed to teach these sections; and

WHEREAS, Finding classrooms for these sections will require significant changes in the current method of scheduling rooms such as more early morning, late evening, and/or weekend classes; and

WHEREAS, Neither the Cal Poly campus nor the surrounding communities have adequate housing to meet the demand that will be required for new and continuing students at both Cal Poly and Cuesta College; therefore, be it

RESOLVED: That it is morally wrong for Cal Poly to admit students without being able to guarantee them classes and housing; and be it further

RESOLVED: That the Academic Senate urge the administration to publicly explain how the enrollment target for fall of 2001 complies with the principles of enrollment growth contained in Academic Senate Resolution AS-524-99/B&LRPC (attached); and be it further

RESOLVED: That Cal Poly administration consult with the Academic Senate and the ASI Board of Directors in setting future enrollment targets.

Proposed by: Academic Senate Executive Committee
Date: February 27, 2001
Background: In concert with the current Cal Poly Master Plan Update, the Budget & Long Range Planning Committee of the Academic Senate was asked to review two documents from the past and to update them as needed to reflect today's concerns. The two documents that were reviewed were:
1. Academic Senate resolution AS-279-88/LRPC, Resolution on Enrollment Growth to 15,000 FTE and Beyond, adopted: March 8, 1988; and
2. Demographic Factors Affecting Cal Poly Enrollment, dated February 8, 1988. The Committee felt that most of the text of the original documents was still relevant and elected to re-emphasize what it felt to be some important basic principles that should be considered whenever enrollment growth is discussed.

WHEREAS Cal Poly is engaged in a major update of its Campus Master Plan; and

WHEREAS Enrollment growth will have significant impacts upon academic quality, facilities utilization, and resource allocations; therefore be it

RESOLVED That the Academic Senate of Cal Poly endorse the following principles:
1. That enrollment growth at Cal Poly should not adversely affect academic quality.
2. That enrollment growth at Cal Poly should not adversely affect the academic progress of those students who were enrolled at the time of growth.
3. That enrollment growth at Cal Poly should be fully funded for any additional students admitted (either on this campus, at satellite facilities, or at programs taught through distance learning or other technological means).
4. That enrollment growth at Cal Poly should not occur until the facilities needed (including instructional facilities, housing, and parking) to support the additional students are in place.
5. That enrollment growth at Cal Poly should occur in planned phases to allow for analysis of the effect of this growth on the campus.
6. That enrollment growth at Cal Poly should reflect and maintain Cal Poly's role as a polytechnic university and the adopted mission statement of the University.
7. That enrollment growth at Cal Poly must be sensitive to Cal Poly's impact on its surrounding communities and environment.

Proposed by: Academic Senate Budget and Long Range Planning Committee
Date: April 21, 1999
Revised: May 20, 1999
Revised May 25, 1999
WHEREAS, Choice of calendar is a curriculum issue for every campus; and

WHEREAS, Curriculum issues are specifically the prerogative of the faculty; and

WHEREAS, Article 10 of Cornerstones guarantees campus autonomy on issues such as curriculum and choice of calendar; and

WHEREAS, The cost of a calendar conversion for Cal Poly is estimated to be significantly greater than $2,000,000; therefore, be it

RESOLVED: That Cal Poly will not change from the quarter system to another calendar schedule without obtaining the advice and consent of its faculty; and be it further

RESOLVED: That such a change in calendar will not take place without adequate additional funding for conversion from the Chancellor's Office; and be it further

RESOLVED: That a copy of this resolution be sent to all CSU campus Senates, the Chancellor's Office, The Board of Trustees, the Governor of California, and local legislators.

Proposed by: Academic Senate Executive Committee
Date: February 27, 2001
Adopted:

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS--01/
RESOLUTION ON
Ed.D. DEGREES IN THE CSU

WHEREAS, There are many crucial programs in the CSU that are currently underfunded; and

WHEREAS, Masters degree programs in the CSU have been underfunded for many years; and

WHEREAS, CSU masters degree programs serve an important need for California in providing a crucial source of California community college faculty; and

WHEREAS, CSU masters degree programs serve an important need for California in providing training in technical fields that is crucial for the continued prosperity of California’s technology companies; and

WHEREAS, A quality doctoral program of any kind is extremely expensive; and

WHEREAS, There are minimal prospects of substantial additional funding that could be used to support a doctoral program; and

WHEREAS, In the absence of substantial additional funding that could be used to support a doctoral program, resources would need to be transferred from the existing undergraduate and graduate programs; and

WHEREAS, This transference of resources from existing undergraduate and graduate programs would adversely affect the quality of these programs; therefore, be it

RESOLVED: That the Academic Senate of Cal Poly oppose the implementation of Ed.D. programs in the CSU until underfunding of the current undergraduate and graduate programs is remedied and substantial additional funding that could be used to support a doctoral program becomes available; and be it further

RESOLVED: That the Academic Senate of Cal Poly urge its representatives to the CSU Academic Senate to oppose the implementation of an Ed.D. program until the conditions above are satisfied.

Proposed by: George Lewis, CSM Senator
Date: February 20, 2001