

MESSAGE

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Subject: Academic Senate Executive Committee minutes for 7.6.00 Contents: 2

Sender: Margaret Camuso /cpslo,employee1

Item 1

FROM: Margaret R. Camuso /cpslo,employee1
BCC: acadsen-cpfaculty@polymail.calpoly.edu
acadsen-cppcs@polymail.calpoly.edu

Item 2

MINUTES OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE FOR JULY 6, 2000

I. Minutes: The minutes for the April 18 and May 9, 2000 Executive Committee meetings were approved without change.

II. Communications and Announcements: none.

III. Report:

(Paul Zingg, Provost) (1) Chancellor Reed intends to reevaluate budget allocations in the CSU in terms of funding for future enrollment growth and marginal costs. (2) Of the \$10m state budget one time supplement for high cost programs, it's estimated Cal Poly will receive \$1.8m. (3) The three dean searches are complete and new deans should be on campus by September. (4) The \$5.6m cash grant from Unocal will be "just the tip of the iceberg" with more grant money arriving in stages over the next six months. This is expected to be the largest gift ever made to the University. (5) The final WASC report is due soon and will be made public. This report is expected to be very positive and helpful to Cal Poly.

IV. Consent Agenda: none.

V. Discussion Items:

A. APPOINTMENTS TO COMMITTEES: Harvey Greenwald was appointed to the Instructional Advising Committee on Computing (IACC).

B. 2000-2001 CHARGES TO ACADEMIC SENATE COMMITTEES: New and carryover charges to each of the committees was reviewed.

C. CHANGE IN PROGRAM REVIEW AND IMPROVEMENT COMMITTEE: The proposal from the Institutional Accountability and Learning Assessment task force (IALA) which addresses changes in the program review process has been forwarded to Linda Dalton and Paul Zingg for review. The proposal will come before the Academic Senate in early fall.

The proposed process has three steps: (1) The department/program will create a self study document, (2) This document will go to an outside review team who will then visit the campus and make recommendations, (3) The department head/chair will meet with the college dean, the Provost, and Vice Provost to create an "action plan" for implementing the appropriate recommendations. The review will coincide with any accrediting review of the department and use the same report.

Of the outside reviewers, one will be nominated by the college dean, the Senate Executive Committee will nominate one or two members, and the President will appoint two members. The dean's nominee may be from the campus but not from the college of the department being reviewed.

The deans will pay the costs of the review; there will be no template for the departments to work from; and the review will be discipline designed and concentrate on the department's mission.

D1. MAIL CENTER SHREDDING: (Frank Lebens, Vice President for Administration and Financing) Each quarter there are 50 to 70 pieces of outgoing mail that are shredded at the end of the quarter because there is no account number, postage, or return address on the envelopes. The Mail Center makes every effort to determine who sent the piece of mail

and return it, but it cannot open the envelopes. The Mail Center is aware of faculty concerns.

D2. SUMMER ENROLLMENT: The new Dean for Extended Education will be responsible for summer quarter including promotion of enrollment.

Submitted by:

s/David Hannings
Vice Chair for the Academic Senate